



Fiscal Year 21-22 Budget Message

CAMDEN

CHOWAN

CURRITUCK

DARE

GATES

HYDE

PASQUOTANK

PERQUIMANS

TYRRELL

WASHINGTON

COLUMBIA

CRESWELL

DUCK

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

The proposed Fiscal Year 21-22 budget of the Albemarle Commission is being provided to the Board of Commissioners.

The total proposed FY 21-22 budget is \$7,900,085.00 for all programs. There is a 6% budget decrease from the Fiscal Year 20-21 budget.

The County dues will remain at \$0.70 per capita for Fiscal Year 21-22.

The Indirect Rate will remain at 26% of salary and fringe benefits.

Noted significant changes in the proposed budget include the following:

The new classification and pay study resulted in an increase in salaries of \$52,890.00, distributed across all programs, as a result of the salary study conducted in FY20-21.

The Perquimans County Port Building added an increase in rent of \$30,681.00

The Area Agency on Aging program's Covid funds from the CARES Act Grant and the Families First Covid Response Grant has been reduced by \$699,115.00 due to non-recurring funding.

The Workforce Development Program added a Strategic Initiatives and Outreach Coordinator position which increased their budget by \$62,855.00.

The Workforce Development Program's Enhancement Grant ended in 2021 which decreased their budget by \$187,356.00.



**The Albemarle Commission Board of Delegates
FISCAL YEAR 2021-2022
BUDGET ORDINANCE RESOLUTION**

WHEREAS, The State of North Carolina requires that Regional Councils of Government comply with NCGS Chapter 159 cited as The Local Government Finance Act; and

WHEREAS, The Local Government Finance Act prescribes a uniform system of budget adoption and administration and fiscal control; and

WHEREAS, NCGS Ch. 159-8 (a) further prescribes that Regional Council of Governments shall operate under an annual balanced budget; and

WHEREAS, NCGS Ch. 159-8 through 159-17 prescribes the procedures and requirements for the adoption, execution, and administration of an annual budget ordinance,

NOW THEREFORE; BE IT RESOLVED, by the Board of Delegates of the Albemarle Commission, the following expenditures and revenues are herewith budgeted in the programs as presented below and are hereby adopted in total at the program department level:

PROGRAMS	FY 2021-2022 Expenditures & Revenues
Albemarle Commission Administration	\$526,991.00
PROGRAMS	
Rural Planning Organization	\$144,531.00
Safe Routes to School Grant	\$119,390.00
Area Agency on Aging	\$3,148,460.00
Workforce Development	\$3,307,324.00
EDA Cares Act	\$200,000.00
GRANTS	
EDA Planning Grant	\$100,000.00
Essential Single-Family Rehab Loan Pool	\$200,000.00
MATCHING GRANT FUNDS	
Safe Routes to School Grant	\$23,878.00
Area Agency on Aging Matching Funds	\$49,636.00
EDA Planning Grant	\$30,000.00
Appropriations to Future Grants	\$28,994.00
REVENUES ONLY	
Revolving Loan Fund	\$20,881.00
TOTAL BUDGET	\$7,900,085.00

ADOPTED on this the 17th Day of June, 2021.

Lloyd E. Griffin, III, Chairperson

ATTEST:

Michael Ervin, Executive Director

	2021 Budget	Spent to Date	2022 Proposed Budget	Increase/Decrease (-)
Albemarle Commission Administration Budget				
Labor Based - 26% of program salary & fringe	\$ 487,583.00	\$ 320,717.00	\$ 526,991.00	8%
Programs				
Rural Planning Organization	\$ 144,531.00	\$ 125,322.00	\$ 144,531.00	0%
¹ Safe Routes to School Grant (A. Welsh)	\$ 98,197.00	\$ 32,639.00	\$ 119,390.00	22%
² Area Agency on Aging	\$ 3,758,038.00	\$ 2,239,503.00	\$ 3,148,460.00	-16%
Workforce Development	\$ 3,483,087.00	\$ 1,548,159.00	\$ 3,307,324.00	-5%
³ EDA CARES Act (S. Smith)	\$ 200,000.00	\$ 87,470.00	\$ 200,000.00	0%
	\$ 7,683,853.00	\$ 4,033,093.00	\$ 6,919,705.00	
Grants				
⁴ EDA Planning Grant (M. Ervin & J. Hansen)	\$ 100,000.00	\$ 40,173.00	\$ 100,000.00	0%
⁵ Essential Single-Family Rehab Loan Pool	\$ -	\$ 18,035.00	\$ 200,000.00	100%
⁶ Clean Water Management Trust Fund Grant	\$ 2,584.00	\$ 2,584.00	\$ -	-100%
TOTAL GRANTS BUDGET	\$ 102,584.00	\$ 60,792.00	\$ 300,000.00	192%
Matching Grant Funds				
From County & Municipality Dues				
Safe Routes to School Grant (80/20 split, 3yr grant)	\$ 19,639.00	\$ 6,528.00	\$ 23,878.00	22%
Area Agency on Aging matching funds	\$ 48,136.00	\$ 36,102.00	\$ 49,636.00	3%
EDA Planning Grant (70/30 split, 3yr grant)	\$ 30,000.00	\$ 7,198.00	\$ 30,000.00	0%
Clean Water Management Trust Fund Grant	\$ 60.00	\$ 60.00	\$ -	-100%
Appropriations to future grants	\$ 34,149.00	\$ -	\$ 28,994.00	-15%
⁷ TOTAL MATCHING GRANT FUNDS	\$ 131,984.00	\$ 49,888.00	\$ 132,508.00	0%
Revenues Only				
Revolving Loan Fund	\$ 21,175.00		\$ 20,881.00	-1%
Repayment of outstanding loans. All funds are unrestricted				
Total Budget Amount	<u>\$ 8,427,179.00</u>		<u>\$ 7,900,085.00</u>	-6%
Fund Balances				
General Fund Balance	\$ 1,464,126.00			
Restricted for Grant Commitments & Recommended 8.5%	\$ 880,998.00			
Unrestricted	\$ 583,128.00			
Area Agency on Aging Fund Balance	\$ 953,732.00			
All Funds Restricted for Area Agency on Aging Use				

¹ 3 yr grant focusing on bicycle and pedestrian safety in our region - reimbursed on a quarterly basis

² \$699,115.00 in Covid funds received during FY21, funds non-recurring

³ 2 yr grant focusing on Covid relief & recovery, including Broadband - reimbursed on a quarterly basis

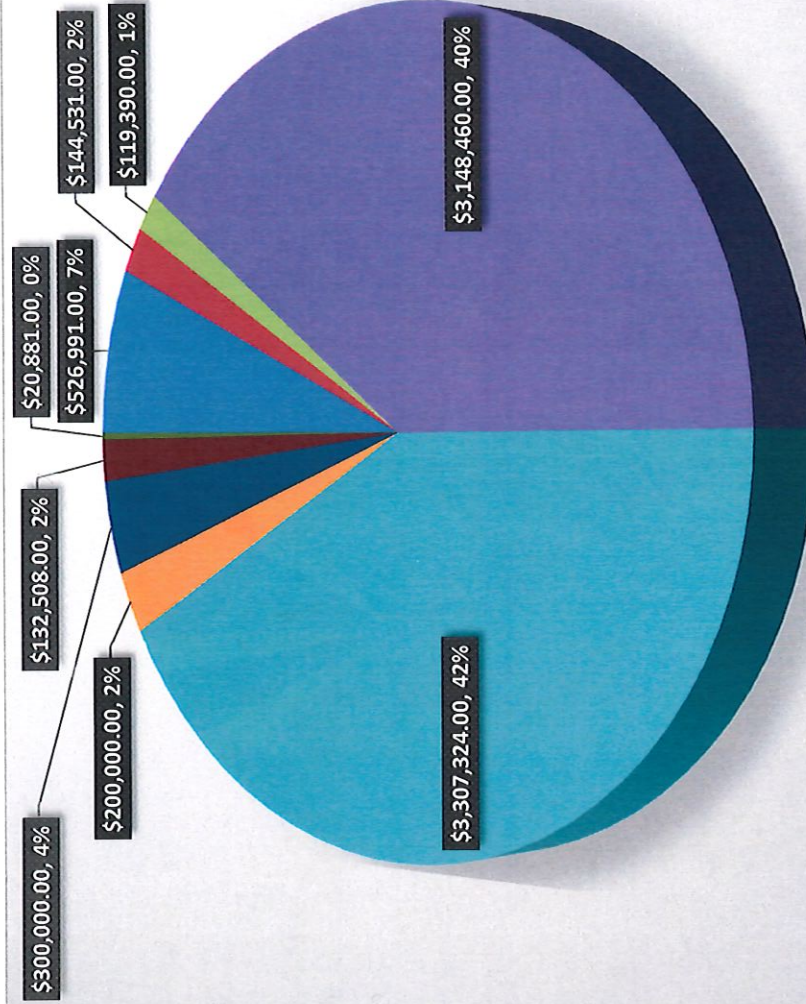
⁴ 3 yr grant focusing on advancement of our CEDS objectives - reimbursed on a quarterly basis

⁵ Multiple year grants providing funds for home improvements for qualified applicants

⁶ Program is inactive, tentatively scheduled to start again November 2021

⁷ Restricted funds allocated for grant use

2021 - 2022 Draft Budget



- Albemarle Commission Administration
- Rural Planning Organization
- Safe Routes to School Grant
- Area Agency on Aging
- Workforce Development
- EDA CARES Act
- Grants
- Matching Grant Funds
- Revolving Loan Program

ALBEMARLE COMMISSION ADMINISTRATION BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	144,633.00	107,663.00	152,825.00	6%
Total Benefits	36,940.00	26,685.00	40,128.00	9%
Total	181,573.00	134,348.00	192,953.00	6%
Total Operating Expenses	306,010.00	186,369.00	334,038.00	9%
Total Budget	487,583.00	320,717.00	526,991.00	8%

ALBEMARLE COMMISSION ADMINISTRATION BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
AC - ADMINISTRATION					
	REVENUES				
42100	RPO	25,475.00		25,868.00	2%
42100	Aging	155,684.00		166,440.00	7%
42100	Workforce Development	242,424.00		270,914.00	12%
42100	Grant Income	64,000.00		63,769.00	0%
TOTAL	REVENUES	487,583.00		526,991.00	8%
	SALARIES & BENEFITS				
52100	Wages	144,633.00		152,825.00	6%
52100	Taxes & Benefits	36,940.00		40,128.00	9%
TOTAL	SALARIES & BENEFITS	181,573.00		192,953.00	6%
	OPERATING EXPENSES				
52100	Insurance	29,000.00		19,000.00	-34%
52100	Contracted Services	97,000.00		108,000.00	11%
52100	Travel/Training/Conferences	44,900.00		41,500.00	-8%
52100	General Office	112,610.00		122,250.00	9%
52100	Special Projects	22,500.00		43,288.00	92%
TOTAL	OPERATING EXPENSES	306,010.00		334,038.00	9%
TOTAL	AC - ADMINISTRATION	487,583.00		526,991.00	8%

RURAL PLANNING ORGANIZATION BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	76,394.00	58,764.00	76,394.00	0%
Total Benefits	21,589.00	16,685.00	23,095.00	7%
Total Indirect	25,475.00	17,487.00	25,868.00	2%
Total	123,458.00	92,936.00	125,357.00	2%
Total Operating Expenses	21,073.00	1,864.00	19,174.00	-9%
Total Budget	144,531.00	94,800.00	144,531.00	0%

RURAL PLANNING ORGANIZATION BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
RURAL PLANNING ORGANIZATION					
REVENUES					
43650	Dues Revenue	28,906.00		28,906.00	0%
43650	Dep't of Transportation Revenue	115,625.00		115,625.00	0%
TOTAL	REVENUES	144,531.00		144,531.00	0%
SALARIES & BENEFITS					
53650	Wages	76,394.00		76,394.00	0%
53650	S&W-Indirect	25,475.00		25,868.00	2%
53650	Taxes & Benefits	21,589.00		23,095.00	7%
TOTAL	SALARIES & BENEFITS	123,458.00		125,357.00	2%
OPERATING EXPENSES					
53650	Travel/Training/Conferences	5,000.00		4,100.00	-18%
53650	General Office	3,780.00		4,336.00	15%
53650	Special Projects	12,293.00		10,738.00	-13%
TOTAL	OPERATING EXPENSES	21,073.00		19,174.00	-9%
TOTAL	RURAL PLANNING ORGANIZATION	144,531.00		144,531.00	0%

SAFE ROUTES TO SCHOOL GRANT BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	0.00	0.00	5,762.00	100%
Total Benefits	0.00	0.00	1,469.00	100%
Total Indirect	0.00	0.00	12,769.00	100%
Total	0.00	0.00	20,000.00	100%
Total Operating Expenses	98,197.00	32,639.00	99,390.00	1%
Total Budget	98,197.00	32,639.00	119,390.00	22%

SAFE ROUTES TO SCHOOL GRANT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
SAFE ROUTES TO SCHOOL GRANT					
REVENUES					
43651	Dep't of Transportation Revenue	78,558.00		95,512.00	22%
43651	Dues Transfer	19,639.00		23,878.00	22%
TOTAL	REVENUES	98,197.00		119,390.00	22%
SALARIES & BENEFITS					
53651	Wages	-		5,762.00	100%
53651	S&W-Indirect	-		12,769.00	100%
53651	Taxes & Benefits	-		1,469.00	100%
TOTAL	SALARIES & BENEFITS	-		20,000.00	100%
OPERATING EXPENSES					
53651	Travel/Training/Conferences	2,000.00		2,000.00	0%
53651	General Office	27,100.00		27,100.00	0%
53651	Contracted Services	69,097.00		70,290.00	2%
TOTAL	OPERATING EXPENSES	98,197.00		99,390.00	1%
TOTAL	SAFE ROUTES TO SCHOOL GRANT	98,197.00		119,390.00	22%

AREA AGENCY ON AGING BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	464,759.00	354,108.00	489,620.00	5%
Total Benefits	134,027.00	105,109.00	153,225.00	14%
Total Indirect	155,684.00	106,392.00	166,440.00	7%
Total	754,470.00	565,609.00	809,285.00	7%
 Total Operating Expenses	 3,003,568.00	 1,673,895.00	 2,339,175.00	 -22%
 Total Budget	 3,758,038.00	 2,239,504.00	 3,148,460.00	 -16%

AREA AGENCY ON AGING PROGRAM

AAA - Fan Heat Relief	2,000.00	-	2,000.00	0%
AAA - Nutrition Congregate	522,485.00	498,212.00	559,185.00	7%
AAA - Nutrition HD	920,615.00	831,199.00	1,096,000.00	19%
AAA - P&A	166,464.00	124,015.00	171,942.00	3%
AAA - AAA Support	48,263.00	44,517.00	48,263.00	0%
AAA - Ombudsman	111,470.00	91,196.00	116,840.00	5%
AAA - Elder Abuse	3,208.00	3,141.00	3,203.00	0%
AAA - HCCBG	1,015,738.00	354,068.00	888,360.00	-13%
AAA - Legal	7,780.00	3,107.00	7,704.00	-1%
AAA - Senior Games	10,000.00	965.00	10,000.00	0%
AAA - MIPPA	8,862.00	898.00	10,001.00	13%
AAA - Caregiver	141,072.00	93,682.00	131,496.00	-7%
AAA - Senior Center	57,026.00	28,123.00	63,440.00	11%
AAA - CARES Act Grant	539,510.00	148,131.00	-	-100%
AAA - Families First Covid Response	159,605.00	-	-	-100%
AAA - Disease Prevention	18,940.00	4,376.00	18,832.00	-1%
AAA - Special Projects	20,000.00	13,874.00	15,000.00	-25%
AAA - SMP	5,000.00	-	6,194.00	24%
TOTAL AREA AGENCY ON AGING	3,758,038.00	2,239,504.00	3,148,460.00	-16%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
FAN HEAT RELIEF					
REVENUES					
45245	State Revenues	2,000.00		2,000.00	0%
TOTAL	REVENUES	2,000.00		2,000.00	0%
OPERATING EXPENSES					
55245	Client Costs	2,000.00		2,000.00	0%
TOTAL	OPERATING EXPENSES	2,000.00		2,000.00	0%
TOTAL	FAN HEAT RELIEF	2,000.00		2,000.00	0%
NUTRITION CONGREGATE					
REVENUES					
45249	State Revenues	236,966.00		234,175.00	-1%
45249	County Commitment	193,030.00		193,030.00	0%
45249	Program Income	30,000.00		40,000.00	33%
45249	USDA	30,000.00		30,000.00	0%
45249	Appropriated Fund Balance	32,489.00		61,980.00	91%
TOTAL	REVENUES	522,485.00		559,185.00	7%
SALARIES & BENEFITS					
55249	Wages	66,849.00		47,809.00	-28%
55249	S&W-Indirect	20,889.00		14,235.00	-32%
55249	Taxes & Benefits	13,497.00		6,941.00	-49%
TOTAL	SALARIES & BENEFITS	101,235.00		68,985.00	-32%
OPERATING EXPENSES					
55249	Client Costs	325,000.00		400,000.00	23%
55249	Travel/Training/Conferences	2,300.00		2,000.00	-13%
55249	General Office	10,250.00		6,500.00	-37%
55249	Contracted Services	83,700.00		81,700.00	-2%
TOTAL	OPERATING EXPENSES	421,250.00		490,200.00	16%
TOTAL	NUTRITION CONGREGATE	522,485.00		559,185.00	7%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
NUTRITION HOME DELIVERED					
REVENUES					
45250	State Revenues	346,434.00		332,941.00	-4%
45250	Donations	5,000.00		-	-100%
45250	Grants	230,000.00		206,000.00	-10%
45250	County Commitment	193,030.00		193,030.00	0%
45250	Program Income	30,000.00		30,000.00	0%
45250	USDA	50,000.00		50,000.00	0%
45250	Appropriated Fund Balance	66,151.00		284,029.00	329%
TOTAL	REVENUES	920,615.00		1,096,000.00	19%
SALARIES & BENEFITS					
55250	Wages	154,707.00		196,240.00	27%
55250	S&W-Indirect	53,272.00		67,332.00	26%
55250	Taxes & Benefits	50,186.00		62,728.00	25%
TOTAL	SALARIES & BENEFITS	258,165.00		326,300.00	26%
OPERATING EXPENSES					
55250	Client Costs	654,500.00		767,500.00	17%
55250	General Office	6,250.00		500.00	-92%
55250	Contracted Services	1,700.00		1,700.00	0%
TOTAL	OPERATING EXPENSES	662,450.00		769,700.00	16%
TOTAL	NUTRITION HOME DELIVERED	920,615.00		1,096,000.00	19%
P&A					
REVENUES					
45251	Federal Revenues	131,690.00		136,023.00	3%
45251	Dues Transfer	34,774.00		35,919.00	3%
TOTAL	REVENUES	166,464.00		171,942.00	3%
SALARIES & BENEFITS					
55251	Wages	94,305.00		88,142.00	-7%
55251	S&W-Indirect	31,429.00		29,640.00	-6%
55251	Taxes & Benefits	26,580.00		28,552.00	7%
TOTAL	SALARIES & BENEFITS	152,314.00		146,334.00	-4%
OPERATING EXPENSES					
55251	Travel/Training/Conferences	10,300.00		14,000.00	36%
55251	General Office	3,850.00		11,608.00	202%
TOTAL	OPERATING EXPENSES	14,150.00		25,608.00	81%
TOTAL	P&A	166,464.00		171,942.00	3%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
AAA SUPPORT					
REVENUES					
45252	State Revenues	48,263.00		48,263.00	0%
TOTAL	REVENUES	48,263.00		48,263.00	0%
SALARIES & BENEFITS					
55252	Wages	20,508.00		26,087.00	27%
55252	S&W-Indirect	8,077.00		9,314.00	15%
55252	Taxes & Benefits	7,518.00		9,736.00	30%
TOTAL	SALARIES & BENEFITS	36,103.00		45,137.00	25%
OPERATING EXPENSES					
55252	Travel/Training/Conferences	7,910.00		-	-100%
55252	General Office	4,250.00		3,126.00	-26%
TOTAL	OPERATING EXPENSES	12,160.00		3,126.00	-74%
TOTAL	AAA SUPPORT	48,263.00		48,263.00	0%
OMBUDSMAN					
REVENUES					
45253	Federal Revenues	100,323.00		103,630.00	3%
45253	Dues Transfer	11,147.00		11,514.00	3%
45253	Appropriated Fund Balance	-		1,696.00	100%
TOTAL	REVENUES	111,470.00		116,840.00	5%
SALARIES & BENEFITS					
55253	Wages	64,957.00		62,417.00	-4%
55253	S&W-Indirect	20,890.00		21,845.00	5%
55253	Taxes & Benefits	15,387.00		21,601.00	40%
TOTAL	SALARIES & BENEFITS	101,234.00		105,863.00	5%
OPERATING EXPENSES					
55253	Travel/Training/Conferences	9,086.00		9,910.00	9%
55253	General Office	1,150.00		1,067.00	-7%
TOTAL	OPERATING EXPENSES	10,236.00		10,977.00	7%
TOTAL	OMBUDSMAN	111,470.00		116,840.00	5%
ELDER ABUSE					
REVENUES					
45254	Federal Revenues	2,887.00		2,883.00	0%
45254	Dues Transfer	321.00		320.00	0%
TOTAL	REVENUES	3,208.00		3,203.00	0%
OPERATING EXPENSES					
55254	Travel/Training/Conferences	3,208.00		3,203.00	0%
TOTAL	OPERATING EXPENSES	3,208.00		3,203.00	0%
TOTAL	ELDER ABUSE	3,208.00		3,203.00	0%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
HCCBG					
REVENUES					
45257	Federal Revenues	213,305.00		399,762.00	87%
45257	State Revenues	802,433.00		488,598.00	-39%
TOTAL	REVENUES	1,015,738.00		888,360.00	-13%
OPERATING EXPENSES					
55257	Contracted Services	1,015,738.00		888,360.00	-13%
TOTAL	OPERATING EXPENSES	1,015,738.00		888,360.00	-13%
TOTAL	HCCBG	1,015,738.00		888,360.00	-13%

LEGAL					
REVENUES					
45258	Federal Revenues	7,780.00		7,004.00	-10%
45258	Appropriated Fund Balance	-		700.00	-100%
TOTAL	REVENUES	7,780.00		7,704.00	-1%
OPERATING EXPENSES					
55258	Contracted Services	7,780.00		7,704.00	-1%
TOTAL	OPERATING EXPENSES	7,780.00		7,704.00	-1%
TOTAL	LEGAL	7,780.00		7,704.00	-1%

SENIOR GAMES					
REVENUES					
45243	Outside Donations	5,000.00		5,000.00	0%
45243	Program Income	5,000.00		5,000.00	0%
TOTAL	REVENUES	10,000.00		10,000.00	0%
OPERATING EXPENSES					
55243	Client Costs	10,000.00		10,000.00	0%
TOTAL	OPERATING EXPENSES	10,000.00		10,000.00	0%
TOTAL	SENIOR GAMES	10,000.00		10,000.00	0%

MIPPA					
REVENUES					
45265	Federal Revenues	8,862.00		10,001.00	13%
TOTAL	REVENUES	8,862.00		10,001.00	13%
SALARIES & BENEFITS					
55265	Wages	2,247.00		4,529.00	102%
55265	Taxes & Benefits	789.00		1,661.00	111%
TOTAL	SALARIES & BENEFITS	3,036.00		6,190.00	104%
OPERATING EXPENSES					
55265	Travel/Training/Conferences	2,326.00		-	-100%
55265	General Office	3,000.00		2,311.00	-23%
55265	Contracted Services	500.00		1,500.00	200%
TOTAL	OPERATING EXPENSES	5,826.00		3,811.00	-35%
TOTAL	MIPPA	8,862.00		10,001.00	13%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
CAREGIVER					
REVENUES					
45291	Federal Revenues	120,072.00		123,960.00	3%
45291	Outside Donations	11,000.00		7,000.00	-36%
45291	Appropriated Fund Balance	10,000.00		536.00	-95%
TOTAL	REVENUES	141,072.00		131,496.00	-7%
SALARIES & BENEFITS					
55291	Wages	52,199.00		55,338.00	6%
55291	S&W-Indirect	17,969.00		19,246.00	7%
55291	Taxes & Benefits	16,914.00		18,683.00	10%
TOTAL	SALARIES & BENEFITS	87,082.00		93,267.00	7%
OPERATING EXPENSES					
55291	Client Costs	51,500.00		36,500.00	-29%
55291	Travel/Training/Conferences	2,490.00		1,729.00	-31%
TOTAL	OPERATING EXPENSES	53,990.00		38,229.00	-29%
TOTAL	CAREGIVER	141,072.00		131,496.00	-7%
SENIOR CENTER GENERAL PURPOSE					
REVENUES					
45260	State Revenues	57,026.00		63,440.00	11%
TOTAL	REVENUES	57,026.00		63,440.00	11%
OPERATING EXPENSES					
55260	Contracted Services	57,026.00		63,440.00	11%
TOTAL	OPERATING EXPENSES	57,026.00		63,440.00	11%
TOTAL	SENIOR CENTER GENERAL PURPOSE	57,026.00		63,440.00	11%
CARES ACT GRANT					
REVENUES					
45266	Federal Revenues	539,510.00		-	-100%
TOTAL	REVENUES	539,510.00		-	-100%
OPERATING EXPENSES					
55266	Client Costs	463,880.00		-	-100%
55266	General Office	75,630.00		-	-100%
TOTAL	OPERATING EXPENSES	539,510.00		-	-100%
TOTAL	CARES ACT GRAN	539,510.00		-	-100%
FAMILIES FIRST COVID RESPONSE					
REVENUES					
45267	Federal Revenues	159,605.00		-	-100%
TOTAL	REVENUES	159,605.00		-	-100%
OPERATING EXPENSES					
55267	Client Costs	106,403.00		-	-100%
55267	General Office	53,202.00		-	-100%
TOTAL	OPERATING EXPENSES	159,605.00		-	-100%
TOTAL	FAMILIES FIRST COVIS RESPONSE	159,605.00		-	-100%

AREA AGENCY ON AGING BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
DISEASE PREVENTION/HEALTH PROM.					
REVENUES					
45263	Federal Revenues	17,046.00		16,949.00	-1%
45263	Dues Transfer	1,894.00		1,883.00	-1%
TOTAL	REVENUES	18,940.00		18,832.00	-1%
SALARIES & BENEFITS					
55263	Wages	6,740.00		6,793.00	1%
55263	S&W-Indirect	2,368.00		2,414.00	2%
55263	Taxes & Benefits	2,367.00		2,492.00	5%
TOTAL	SALARIES & BENEFITS	11,475.00		11,699.00	2%
OPERATING EXPENSES					
55263	Travel/Training/Conferences	465.00		-	-100%
55263	Contracted Services	7,000.00		7,133.00	2%
TOTAL	OPERATING EXPENSES	7,465.00		7,133.00	-4%
TOTAL	DISEASE PREVENTION/HEALTH PROM.	18,940.00		18,832.00	-1%
SPECIAL PROJECTS					
REVENUES					
45288	Appropriated Fund Balance	20,000.00		15,000.00	-25%
TOTAL	REVENUES	20,000.00		15,000.00	-25%
OPERATING EXPENSES					
55288	Client Costs	20,000.00		15,000.00	-25%
TOTAL	OPERATING EXPENSES	20,000.00		15,000.00	-25%
TOTAL	SPECIAL PROJECTS	20,000.00		15,000.00	-25%
SMP					
REVENUES					
45298	Federal Revenues	5,000.00		5,000.00	0%
45298	Appropriated Fund Balance	-		1,194.00	100%
TOTAL	REVENUES	5,000.00		6,194.00	24%
SALARIES & BENEFITS					
55298	Wages	2,247.00		2,265.00	1%
55298	S&W-Indirect	790.00		2,414.00	206%
55298	Taxes & Benefits	789.00		831.00	5%
TOTAL	SALARIES & BENEFITS	3,826.00		5,510.00	44%
OPERATING EXPENSES					
55298	Travel/Training/Conferences	1,174.00		-	-100%
55298	General Office	-		684.00	100%
TOTAL	OPERATING EXPENSES	1,174.00		684.00	-42%
TOTAL	SMP	5,000.00		6,194.00	24%

WORKFORCE DEVELOPMENT BUDGET SUMMARY

	2021		2022	PCT CHANGE
Total Salaries	707,424.00	522,461.00	777,848.00	10%
Total Benefits	221,904.00	164,971.00	264,132.00	19%
Total Indirect	242,424.00	158,263.00	270,914.00	12%
Total	1,171,752.00	845,695.00	1,312,894.00	12%
Total Operating Expenses	2,311,335.00	702,465.00	1,994,430.00	-14%
Total Budget	3,483,087.00	1,548,160.00	3,307,324.00	-5%

WORKFORCE DEVELOPMENT

Workforce Development - Adult	1,128,403.00	585,564.00	1,146,717.00	2%
Workforce Development - Dislocated Worker	766,138.00	236,592.00	787,118.00	3%
Workforce Development - Administration	301,065.00	130,671.00	293,135.00	-3%
Workforce Development - NextGen Out of School Youth (OSY)	558,291.00	273,283.00	536,912.00	-4%
Workforce Development - NextGen In School Youth (ISY)	180,638.00	70,628.00	176,688.00	-2%
Workforce Development - NextGen Work Based Learning	183,919.00	123,123.00	177,587.00	-3%
Workforce Development - Special Grants (Enhancement Grant)	187,356.00	35,234.00	-	-100%
Workforce Development - Special Grants (Business Services)	108,474.00	57,042.00	111,000.00	2%
Workforce Development - Special Grants (Finish Line Grant)	41,482.00	26,981.00	45,000.00	8%
Workforce Development - Special Grants (Infrastructure Funds)	27,321.00	9,042.00	33,167.00	21%
TOTAL WORKFORCE DEVELOPMENT	3,483,087.00	1,548,160.00	3,307,324.00	-5%

WORKFORCE DEVELOPMENT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
ADULT					
REVENUES					
47350	Federal Revenues	484,352.00		508,791.00	5%
47350	Program Year Carry Forward	644,051.00		637,926.00	-1%
TOTAL	REVENUES	1,128,403.00		1,146,717.00	2%
SALARIES & BENEFITS					
57350	Wages	212,746.00		259,910.00	22%
57350	S&W-Indirect	73,947.00		91,482.00	24%
57350	Taxes & Benefits	71,665.00		91,944.00	28%
TOTAL	SALARIES & BENEFITS	358,358.00		443,336.00	24%
OPERATING EXPENSES					
57350	Participant Costs	561,287.00		498,718.00	-11%
57350	Travel/Training/Conferences	25,500.00		25,500.00	0%
57350	General Office	18,700.00		18,700.00	0%
57350	Carried Forward	164,558.00		160,463.00	-2%
TOTAL	OPERATING EXPENSES	770,045.00		703,381.00	-9%
TOTAL	ADULT	1,128,403.00		1,146,717.00	2%
DISLOCATED WORKER					
REVENUES					
47355	Federal Revenues	543,872.00		547,790.00	1%
47355	Program Year Carry Forward	222,266.00		239,328.00	8%
TOTAL	REVENUES	766,138.00		787,118.00	3%
SALARIES & BENEFITS					
57355	Wages	110,756.00		151,662.00	37%
57355	S&W-Indirect	38,201.00		53,040.00	39%
57355	Taxes & Benefits	36,169.00		52,339.00	45%
TOTAL	SALARIES & BENEFITS	185,126.00		257,041.00	39%
OPERATING EXPENSES					
57355	Participant Costs	290,875.00		292,875.00	1%
57355	Travel/Training/Conferences	7,475.00		7,475.00	0%
57355	General Office	16,400.00		16,400.00	0%
57355	Carried Forward	266,262.00		213,327.00	-20%
TOTAL	OPERATING EXPENSES	581,012.00		530,077.00	-9%
TOTAL	DISLOCATED WORKER	766,138.00		787,118.00	3%

WORKFORCE DEVELOPMENT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
ADMINISTRATIVE FUND					
REVENUES					
47900	Federal Revenues	168,364.00		174,337.00	4%
47900	Program Year Carry Forward	132,701.00		118,798.00	-10%
TOTAL	REVENUES	301,065.00		293,135.00	-3%
SALARIES & BENEFITS					
57900	Wages	75,632.00		88,135.00	17%
57900	S&W-Indirect	24,748.00		29,221.00	18%
57900	Taxes & Benefits	19,550.00		24,254.00	24%
TOTAL	SALARIES & BENEFITS	119,930.00		141,610.00	18%
OPERATING EXPENSES					
57900	Travel/Training/Conferences	30,500.00		30,500.00	0%
57900	General Office	29,947.00		32,447.00	8%
57900	Carried Forward	120,688.00		88,578.00	-27%
TOTAL	OPERATING EXPENSES	181,135.00		151,525.00	-16%
TOTAL	ADMINISTRATIVE FUND	301,065.00		293,135.00	-3%
NEXTGEN OSY					
REVENUES					
48100	Federal Revenues	292,230.00		307,006.00	5%
48100	Program Year Carry Forward	262,811.00		226,656.00	-14%
48100	Real World Donations	3,250.00		3,250.00	0%
TOTAL	REVENUES	558,291.00		536,912.00	-4%
SALARIES & BENEFITS					
58100	Wages	141,393.00		133,486.00	-6%
58100	S&W-Indirect	48,373.00		47,483.00	-2%
58100	Taxes & Benefits	44,655.00		49,141.00	10%
TOTAL	SALARIES & BENEFITS	234,421.00		230,110.00	-2%
OPERATING EXPENSES					
58100	Participant Costs	228,875.00		223,875.00	-2%
58100	Travel/Training/Conferences	32,325.00		22,500.00	-30%
58100	General Office	22,375.00		20,316.00	-9%
58100	Carried Forward	40,295.00		40,111.00	0%
TOTAL	OPERATING EXPENSES	323,870.00		306,802.00	-5%
TOTAL	NEXTGEN OSY	558,291.00		536,912.00	-4%

WORKFORCE DEVELOPMENT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
NEXTGEN ISY					
REVENUES					
48135	Federal Revenues	97,410.00		102,335.00	5%
48135	Program Year Carry Forward	83,228.00		74,353.00	-11%
TOTAL	REVENUES	180,638.00		176,688.00	-2%
SALARIES & BENEFITS					
58135	Wages	52,451.00		50,068.00	-5%
58135	S&W-Indirect	17,960.00		17,790.00	-1%
58135	Taxes & Benefits	16,624.00		18,356.00	10%
TOTAL	SALARIES & BENEFITS	87,035.00		86,214.00	-1%
OPERATING EXPENSES					
58135	Participant Costs	53,125.00		51,625.00	-3%
58135	Travel/Training/Conferences	9,125.00		7,686.00	-16%
58135	General Office	6,200.00		6,010.00	-3%
58135	Carried Forward	25,153.00		25,153.00	0%
TOTAL	OPERATING EXPENSES	93,603.00		90,474.00	-3%
TOTAL	NEXTGEN ISY	180,638.00		176,688.00	-2%
NEXTGEN WORK BASED LEARNING					
REVENUES					
48136	Program Year Carry Forward	97,410.00		102,335.00	5%
48136	Federal Revenues	86,509.00		75,252.00	-13%
TOTAL	REVENUES	183,919.00		177,587.00	-3%
SALARIES & BENEFITS					
58136	Wages	67,148.00		46,290.00	-31%
58136	S&W-Indirect	24,429.00		16,500.00	-32%
58136	Taxes & Benefits	23,747.00		17,172.00	-28%
TOTAL	SALARIES & BENEFITS	115,324.00		79,962.00	-31%
OPERATING EXPENSES					
58136	Participant Costs	68,595.00		80,974.00	18%
58136	Carried Forward	-		16,651.00	100%
TOTAL	OPERATING EXPENSES	68,595.00		97,625.00	42%
TOTAL	NEXTGEN WORK BASED LEARNING	183,919.00		177,587.00	-3%

WORKFORCE DEVELOPMENT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
ENHANCEMENT GRANT					
REVENUES					
48144	Federal Revenues	98,750.00		-	-100%
48144	Program Year Carry Forward	88,606.00		-	-100%
TOTAL	REVENUES	187,356.00		-	-100%
SALARIES & BENEFITS					
58144	Wages	-		-	0%
58144	S&W-Indirect	-		-	0%
TOTAL	SALARIES & BENEFITS	-		-	0%
OPERATING EXPENSES					
58144	Outreach Coordinator	53,956.00		-	-100%
58144	Travel/Training/Conferences	32,794.00		-	-100%
58144	General Office	12,000.00		-	-100%
58144	Carried Forward	88,606.00		-	-100%
TOTAL	OPERATING EXPENSES	187,356.00		-	-100%
TOTAL	ENHANCEMENT GRANT	187,356.00		-	-100%
INFRASTRUCTURE FUNDS					
REVENUES					
48146	Federal Revenues	18,167.00		18,167.00	0%
48146	Program Year Carry Forward	9,154.00		15,000.00	64%
TOTAL	REVENUES	27,321.00		33,167.00	21%
OPERATING EXPENSES					
58146	Participant Costs	13,660.00		18,167.00	33%
58146	General Office	13,661.00		15,000.00	10%
TOTAL	OPERATING EXPENSES	27,321.00		33,167.00	21%
TOTAL	INFRASTRUCTURE FUNDS	27,321.00		33,167.00	21%
BUSINESS SERVICES					
REVENUES					
48142	Federal Revenues	50,000.00		75,000.00	50%
48142	Program Year Carry Forward	58,474.00		36,000.00	-38%
TOTAL	REVENUES	108,474.00		111,000.00	2%
SALARIES & BENEFITS					
58142	Wages	47,298.00		48,297.00	2%
58142	S&W-Indirect	14,766.00		15,398.00	4%
58142	Taxes & Benefits	9,494.00		10,926.00	15%
TOTAL	SALARIES & BENEFITS	71,558.00		74,621.00	4%
OPERATING EXPENSES					
58142	Participant Costs	-		10,096.00	100%
58142	Carried Forward	36,916.00		26,283.00	-29%
TOTAL	OPERATING EXPENSES	36,916.00		36,379.00	-1%
TOTAL	BUSINESS SERVICES	108,474.00		111,000.00	2%

WORKFORCE DEVELOPMENT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
FINISH LINE GRANT					
REVENUES					
48143	Federal Revenues	41,482.00		45,000.00	8%
TOTAL	REVENUES	41,482.00		45,000.00	8%
OPERATING EXPENSES					
58143	Participant Costs	41,482.00		45,000.00	8%
TOTAL	OPERATING EXPENSES	41,482.00		45,000.00	8%
TOTAL	FINISH LINE GRANT	41,482.00		45,000.00	8%

EDA CARES ACT BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	60,279.00	25,026.00	59,277.00	-2%
Total Benefits	12,262.00	5,079.00	13,107.00	7%
Total Indirect	52,000.00	7,806.00	36,000.00	-31%
Total	124,541.00	37,911.00	108,384.00	-13%
Total Operating Expenses	75,459.00	2,263.00	91,616.00	21%
Total Budget	200,000.00	40,174.00	200,000.00	0%

EDA CARES ACT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
EDA CARES ACT GRANT					
REVENUES					
	Federal Revenues	200,000.00		200,000.00	0%
TOTAL	REVENUES	200,000.00		200,000.00	0%
SALARIES & BENEFITS					
	Wages	60,279.00		59,277.00	-2%
	S&W-Indirect	52,000.00		36,000.00	-31%
	Taxes & Benefits	12,262.00		13,107.00	7%
TOTAL	SALARIES & BENEFITS	124,541.00		108,384.00	-13%
OPERATING EXPENSES					
	Contracted Services	68,354.00		84,511.00	24%
	Travel/Training/Conferences	4,805.00		4,805.00	0%
	General Office	2,300.00		2,300.00	0%
TOTAL	OPERATING EXPENSES	75,459.00		91,616.00	21%
TOTAL	EDA CARES ACT GRANT	200,000.00		200,000.00	0%

EDA PLANNING GRANT BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	42,720.00	29,292.00	33,453.00	-22%
Total Benefits	10,229.00	6,084.00	7,315.00	-28%
Total Indirect	12,000.00	31,200.00	12,000.00	0%
Total	64,949.00	66,576.00	52,768.00	-19%
Total Operating Expenses	35,051.00	20,894.00	47,232.00	35%
Total Budget	100,000.00	87,470.00	100,000.00	0%

EDA PLANNING GRANT BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
EDA PLANNING GRANT					
REVENUES					
	Federal Revenues	70,000.00		70,000.00	0%
	Dues Transfer	30,000.00		30,000.00	0%
TOTAL	REVENUES	100,000.00		100,000.00	0%
SALARIES & BENEFITS					
	Wages	42,720.00		33,453.00	-22%
	S&W-Indirect	12,000.00		12,000.00	0%
	Taxes & Benefits	10,229.00		7,315.00	-28%
TOTAL	SALARIES & BENEFITS	64,949.00		52,768.00	-19%
OPERATING EXPENSES					
	Contracted Services	4,000.00		4,000.00	0%
	Travel/Training/Conferences	8,000.00		8,000.00	0%
	General Office	2,850.00		2,850.00	0%
	Special Projects	20,201.00		32,382.00	60%
TOTAL	OPERATING EXPENSES	35,051.00		47,232.00	35%
TOTAL	EDA PLANNING GRANT	100,000.00		100,000.00	0%

ESSENTIAL SINGLE-FAMILY REHAB LOAN POOL BUDGET SUMMARY

	2021	SPENT TO DATE	2022	PCT CHANGE
Total Salaries	0.00	0.00	0.00	0%
Total Benefits	0.00	0.00	0.00	0%
Total Indirect	0.00	0.00	0.00	0%
Total	0.00		0.00	0%
Total Operating Expenses	0.00	18,035.00	200,000.00	100%
Total Budget	0.00	18,035.00	200,000.00	100%

ESSENTIAL SINGLE-FAMILY REHAB LOAN POOL BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
ESSENTIAL SINGLE-FAMILY REHAB LOAN POOL					
REVENUES					
42231	State Revenues	-		200,000.00	-100%
TOTAL	REVENUES	-		200,000.00	-100%
OPERATING EXPENSES					
52231	Special Projects	-		200,000.00	100%
TOTAL	OPERATING EXPENSES	-		200,000.00	100%
TOTAL	ESSENTIAL SINGLE-FAMILY REHAB LOAN POOL	-		200,000.00	100%

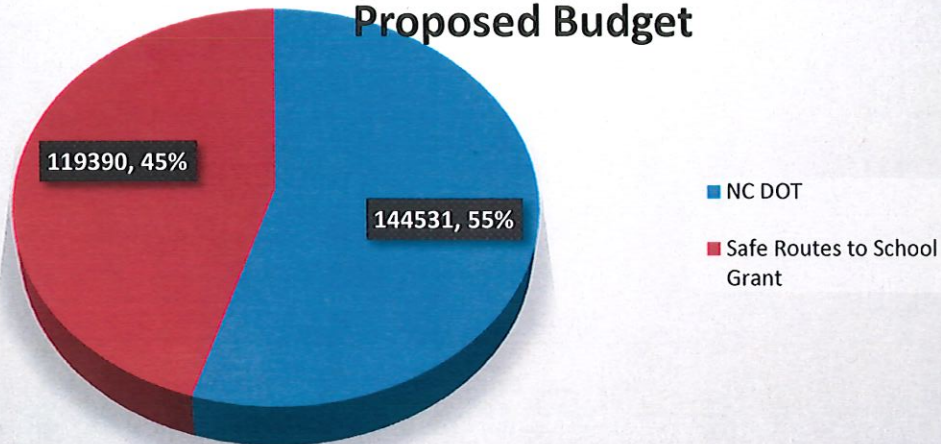
CLEAN WATER MANAGEMENT TRUST FUND GRANT					
REVENUES					
42230	Special Grants Revenue	2,524.00		-	-100%
42230	Dues Transfer	60.00		-	-100%
TOTAL	REVENUES	2,584.00		-	-100%
OPERATING EXPENSES					
52230	Contracted Services	2,584.00		-	-100%
TOTAL	OPERATING EXPENSES	2,584.00		-	-100%
TOTAL	CLEAN WATER MANAGEMENT TRUST FUND GRANT	2,584.00		-	-100%

MATCHING GRANT FUNDS BUDGET DETAIL		2021 BUDGET		2022 PROPOSED	PCT CHANGE
MATCHING GRANT FUNDS					
REVENUES					
42220	County Dues	123,134.00		123,658.00	0%
42220	Municipality Dues	8,850.00		8,850.00	0%
TOTAL	REVENUES	131,984.00		132,508.00	0%
OPERATING EXPENSES					
52220	Grant Matches	100,660.00		103,514.00	3%
57350	Approp to Other Dept	31,324.00		28,994.00	-7%
TOTAL	OPERATING EXPENSES	131,984.00		132,508.00	0%
TOTAL	MATCHING GRANT FUNDS	131,984.00		132,508.00	0%

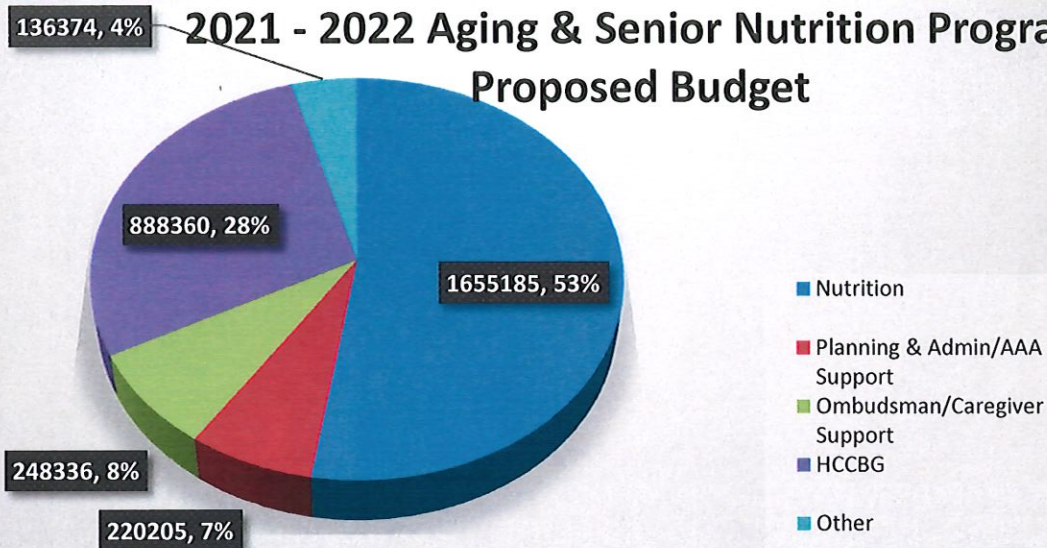
REVENUES ONLY - REVOLVING LOAN FUND

REVENUES				
48200	Interest Earned	1,881.00	-	-100%
48200	Program Income	19,294.00	20,881.00	8%
TOTAL	REVENUES - REVOLVING LOAN FUND	21,175.00	20,881.00	-1%

2021 - 2022 Rural Planning Organization Proposed Budget



2021 - 2022 Aging & Senior Nutrition Program Proposed Budget



2021 - 2022 Workforce Development Proposed Budget

