

**Minutes of the
Albemarle Commission Board of Delegates
April 15, 2021 6:00 P.M.**

Opening

Chairperson Lloyd Griffin called the meeting to order at 6:00 p.m.

Invocation

Chairperson Griffin led the Invocation.

Pledge of Allegiance

Commissioner Robert Kirby led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk and Administrative & Benefits Coordinator, Ashley Stallings, with twelve (12) Members present.

<u>Name</u>	<u>County</u>
Robert Kirby	Chowan
Owen Etheridge	Currituck
Linda Hofler	Gates
Elizabeth Hedrick	Gates
Earl Pugh	Hyde
Janet Russ	Hyde
Lloyd Griffin	Pasquotank
William Hoggard III	Pasquotank
Fondella Leigh	Perquimans
Connie Brothers	Perquimans
Jordan Davis	Tyrrell
Ann Keyes – Alternate	Washington
<u>Absent Members</u>	
Clayton Riggs	Camden
Rob Ross	Dare
Tracey A. Johnson	Washington

Partners, staff, and guests present:

Attorney John Leidy of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Angela Welsh, ARPO Director
Laura Alvarico, AAA Director
Jeri Hansen, Finance Officer
Ashley Stallings, Clerk and Administrative & Benefits Coordinator
Sharon Smith, Special Projects Administrator

Guests and Partners

None.

Agenda (VOTE):

At-Large Delegate Janet Russ motioned to approve the Agenda as presented, seconded by At-Large Delegate Connie Brothers. With a roll call vote, the motion carried unanimously.

March 2021 Minutes (VOTE)

At-Large Delegate William Hoggard motioned to approve the Minutes as presented, seconded by Commissioner Kirby. With a roll call vote, the motion carried unanimously.

Public Comment:

None.

Old Business:

A. Personnel Policy Update

Chairperson Griffin suggested Attorney John Leidy review the personnel policy and then create a subcommittee to discuss and present the recommendations at the next meeting. The Board was in agreement to move forward with this process.

Finance

A. Finance Report

Finance Officer Jeri Hansen discussed the monthly finance report.

B. Proposed FY2021-2022 Budget Presentation

Executive Director Michael Ervin and Finance Officer Hansen presented the proposed FY 2021-2022 Budget.

Commissioner Jordan Davis motioned to call for a Public Hearing during the regularly scheduled Board meeting on May 20, 2021, seconded by At-Large Delegate Hoggard. With a roll call vote, the motion carried unanimously.

New Business:

A. Essential Single Family Rehab Loan Pool (ESFRLP) Contracts

Commissioner Owen Etheridge motioned to accept the ESFRLP contracts, seconded by Commissioner Ann Keyes. With a roll call vote, the motion carried unanimously.

B. H401/SB349 Resolution

Commissioner Etheridge motioned to accept the resolution, seconded by Commissioner Earl Pugh. With a roll call vote, the motion carried unanimously.

C. House Bill 384

Executive Director Ervin discussed House Bill 384.

Executive Director Report

Executive Director Ervin mentioned to the board the possibility of additional funding from the American Rescue Plan. Executive Director Ervin mentioned, if the funding occurred, it could potentially modify the budget or even double the budget.

Board Member Comments:

Commissioner Keyes reported that Pines Elementary school is closing due to air quality concerns.

Commissioner Pugh reported a rise in COVID cases but stated the county was still in good shape. Commissioner Pugh also spoke about the ferry services.

Commissioner Fondella Leigh mentioned Perquimans County was working on their budget.

At-Large Delegate Elizabeth Hedrick discussed broadband issues in Gates County.

Commissioner Davis reported that students have returned to in school learning, COVID cases are low, Tyrell County is in the budget process, and the prison is still operating at minimal capacity.

Commissioner Kirby reported the current Town Manager of Edenton is retiring in September.

Commissioner Etheridge reported COVID cases have stabilized. Commissioner Etheridge also discussed possibly expanding two schools and building a new elementary school.

At-Large Delegate Hoggard reported downtown Elizabeth City is becoming more active.

Commissioner Linda Hofler reported Gates County hired a new County Manager, Tim Wilson.

Chairperson Griffin mentioned meeting with an Elizabeth City State University (ECSU) representative to try to put together a status of this region. Chairperson Griffin discussed letter of support for 187. Chairperson Griffin mentioned the NC Promise opportunity offered through ECSU.


Closed Session

At-Large Delegate Hoggard motioned to enter into a closed session, seconded by Commissioner Hofler. With a roll call vote, the Board entered into the closed session at 7:42 p.m.

The Board returned to Open Session at 8:15 p.m.

Adjournment

Chairperson Griffin adjourned the meeting at 8:16 p.m.



Chairperson of the Board, Lloyd Griffin

Attested by:



Clerk to the Board, Ashley Stallings

5/20/21
Date