

**Minutes of the
Albemarle Commission Board of Delegates
June 17, 2021 6:00 P.M.**

Opening

Chairperson Lloyd Griffin called the meeting to order at 6:00 p.m.

Invocation

Commissioner Fondella Leigh led the Invocation.

Pledge of Allegiance

Commissioner Jordan Davis led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk and Administrative & Benefits Coordinator, Ashley Stallings, with eleven (11) Members present.

<u>Name</u>	<u>County</u>
Robert Kirby	Chowan
Rob Ross	Dare
Linda Hoffer	Gates
Elizabeth Hedrick	Gates
Earl Pugh	Hyde
Janet Russ	Hyde
Lloyd Griffin	Pasquotank
Fondella Leigh	Perquimans
Connie Brothers	Perquimans
Jordan Davis	Tyrrell
Tracey A. Johnson	Washington
<u>Absent Members</u>	
Clayton Riggs	Camden
Owen Etheridge	Currituck
William Hoggard III	Pasquotank

Partners, staff, and guests present:

Attorney John Leidy of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Angela Welsh, ARPO Director
Laura Alvarico, AAA Director
Jeri Hansen, Finance Officer
Ashley Stallings, Clerk and Administrative & Benefits Coordinator
Sharon Smith, Special Projects Administrator

Guests and Partners

None.

Agenda (VOTE):

Chairperson Griffin asked if there were any amendments to the agenda. Finance Officer Jeri Hansen stated a Budget Amendment was added.

Commissioner Linda Hoffer motioned to approve the amendment to the agenda, seconded by Commissioner Davis. With a roll call vote, the motion carried unanimously.

Commissioner Robert Kirby motioned to approve the agenda as amended, seconded by Commissioner Earl Pugh. With a roll call vote, the motion carried unanimously.

May 2021 Minutes (VOTE)

Commissioner Davis motioned to approve the Minutes as presented, seconded by Commissioner Kirby. With a roll call vote, the motion carried unanimously.

Public Comment:

None.

Old Business:

A. Personnel Policy Update-John Leidy

Attorney John Leidy followed up with the board, informing the board the personnel policy committee hadn't had a chance to meet since the last meeting. However, the committee decided to move forward with the employee evaluation process on the current schedule so evaluations are completed in a timely manner.

Finance

A. Finance Report

Finance Officer Jeri Hansen discussed the monthly finance report.

B. Modified Budget Ordinance Resolution

Finance Officer Hansen discussed the wording change in the Budget Ordinance Resolution from "Matching Grand Fund" to "General Fund". Finance Officer Hansen informed the board this is in accordance with the NC State Statue, and for audit purposes.

Commissioner Davis motioned to approve the amended Budget Ordinance Resolution, seconded by Commissioner Kirby. With a roll call vote, the motion carried unanimously.

C. Budget Amendment

Finance Officer Hansen discussed the Budget Amendment. Commissioner Tracey Johnson requested to add the revenue source to the Budget Amendment in Section I and II.

Commissioner Johnson motioned to approve Budget Amendment 8B, seconded by Commissioner Rob Ross. With a roll call vote, the motion carried unanimously.

New Business:

None.

Staff Reports:

Area Agency on Aging (AAA) Director Laura Alvarico provided an update on funds potentially being received from the American Rescue Plan. AAA Director Alvarico informed the board the Commission received the Project C.A.R.E. grant to administer.

RPO Director Angela Welsh discussed an update on I87. RPO Director Welsh also discussed an update for the Safe Routes to School Grant. Radio ads for the Safe Routes to School Grant will begin soon and run through the end of August.

NWDB Director David Whitmer discussed the recent notification of PY21 allocations, which included a

cut of \$7 million dollars across the state for Workforce Title 1 Funds. NWDB Director Whitmer stated our regions cut would be about a 17% reduction compared to our PY20 allocations.

Special Projects Administrator Sharon Smith discussed the potential funding opportunities that are, and could be, coming into our region.

Executive Director Report

Executive Director Michael Ervin discussed a meeting he had with our Legislatures in the beginning of June. Executive Director Ervin discussed ways we can disburse incoming funds throughout the region.

Board Member Comments:

Commissioner Johnson discussed the Bear Festival held in the beginning of June in Washington County.

Commissioner Hofler reported Gates County passed their budget for the upcoming year.

Commissioner Davis reported Tyrrell County passed their budget for the upcoming year.

Commissioner Kirby reported on Chowan County's budget and reported the Edenton Steamers are opened and playing ball.

Commissioner Ross reported Dare County passed their budget for the upcoming year.

Commissioner Pugh reported the tourists are booming on Ocracoke in Hyde County.
Commissioner Pugh reported the passenger ferry is up and running.

At-Large Delegate Elizabeth Hedrick, reported community gathering picking back up since COVID.

Commissioner Leigh reported Perquimans County would be meeting on June 21 to hold a public hearing and hopefully pass the upcoming year's budget.

Chairperson Griffin reported Pasquotank County passed the budget for the upcoming year.
Chairperson Griffin discussed meetings that were held in regards to I87.

Closed Session

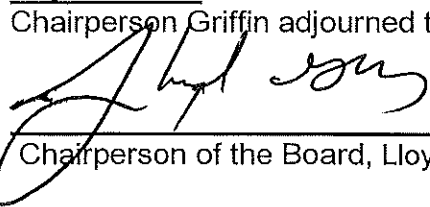
Commissioner Davis motioned to enter into a closed session, seconded by Commissioner Hofler. With a roll call vote, the motion carried unanimously. The Board entered into the closed session at 6:52 p.m.

Commissioner Kirby motioned to return to open session, seconded by Commissioner Hofler. With no further discussion the motion carried unanimously. The Board returned to open session at 7:22 p.m.

Commissioner Johnson motioned to reject the higher bid for the AAA Storage Building and accept the lower offer, seconded by Commissioner Davis. With a roll call vote, the motion passed unanimously.

Adjournment

Chairperson Griffin adjourned the meeting at 7:30 p.m.



Chairperson of the Board, Lloyd Griffin

Attested by:

Ashley Stallings
Clerk to the Board, Ashley Stallings

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Date