

**Minutes of the
Albemarle Commission Board of Delegates
August 19, 2021 6:00 P.M.**

Opening

Chairperson Lloyd Griffin called the meeting to order at 6:00 p.m.

Invocation

Chairperson Griffin led the Invocation.

Pledge of Allegiance

Chairperson Griffin led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk and Administrative & Benefits Coordinator, Ashley Stallings, with eleven (11) Members present.

<u>Name</u>	<u>County</u>
Clayton Riggs	Camden
Robert Kirby	Chowan
Rob Ross	Dare
Linda Hofler	Gates
Elizabeth Hedrick	Gates
Earl Pugh	Hyde
Lloyd Griffin	Pasquotank
William Hoggard III	Pasquotank
Fondella Leigh	Perquimans
Connie Brothers	Perquimans
Tracey A. Johnson	Washington

Absent Members

Owen Etheridge	Currituck
Janet Russ	Hyde
Jordan Davis	Tyrrell

Partners, staff, and guests present:

Attorney John Leidy of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Angela Welsh, ARPO Director
Laura Alvarico, AAA Director
Jeri Hansen, Finance Officer
Ashley Stallings, Clerk and Administrative & Benefits Coordinator
Sharon Smith, Special Projects Administrator

Guests and Partners

None.

Agenda (VOTE):

Commissioner Linda Hofler motioned to approve the agenda as presented, seconded by At-Large Delegate Elizabeth Hedrick. With a roll call vote, the motion carried unanimously.

June 2021 Minutes (VOTE)

Commissioner Robert Kirby motioned to approve the Minutes as presented, seconded by At-Large Delegate William Hoggard. With a roll call vote, the motion carried unanimously.

Public Comment:

None.

Old Business:

A. Personnel Policy Update-John Leidy

Attorney John Leidy provided a status update from the personnel policy committee, which met prior to the board meeting.

At-Large Delegate Hedrick also informed the board of items discussed during the committee meeting.

Finance

A. Fiscal Year 2020-2021 Year-End Review

Finance Officer Jeri Hansen discussed the Year-End review.

B. Budget Amendment - #1B (VOTE)

Finance Officer Hansen presented Budget Amendment #1B to the Board.

Commissioner Clayton Riggs motioned to approve the Budget Amendment as presented, seconded by At-Large Delegate Connie Brothers. With a roll call vote, the motion carried unanimously.

C. Monthly Finance Report Ending July 31, 2021

Finance Officer Hansen discussed the monthly finance report.

New Business:

A. Virtual Meetings

Chairperson Griffin discussed the Albemarle Commission's virtual meeting policy. After some discussion, Chairperson Griffin stated he would follow up with Attorney Leidy and Executive Director Michael Ervin, and the board would have another discussion during the September Meeting.

Staff Reports:

Area Agency on Aging (AAA) Director Laura Alvarico discussed additional funding AAA will be receiving. AAA Director Alvarico also discussed contracting with health and human services to provide COVID vaccines to older adults who are home bound.

Special Projects Administrator Sharon Smith discussed various meetings she attended, and provided a broadband update for our region.

Executive Director Report

Executive Director Michael Ervin discussed broadband in our region. Executive Director Ervin mentioned the Albemarle Commission is co-sponsoring an upcoming Regional Economic Summit on October 14 with Elizabeth City State University (ECSU). Executive Director Ervin also discussed the State COG Association meeting he attended with Commissioner Tracey Johnson.

Board Member Comments:

At-Large Delegate Brothers announced that on September 11, 2021 Perquimans County will have a community clean-up day.

Commissioner Fondella Leigh discussed the movement of a monument by the courthouse.

Commissioner Johnson discussed the census report.

Commissioner Earl Pugh reported Hyde County had a good tourist season.

At-Large Delegate Hedrick discussed the census, housing, and broadband.

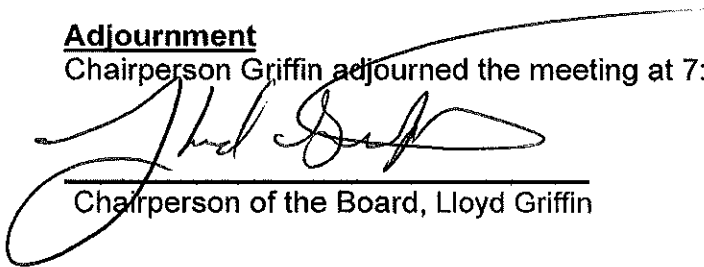
Commissioner Hofler discussed water department issues.

Commissioner Kirby announced Edenton hired a new Town Manager.

Chairperson Griffin discussed the census and some upgrades to the water system.

Adjournment

Chairperson Griffin adjourned the meeting at 7:03 p.m.



Chairperson of the Board, Lloyd Griffin

Attested by:



Clerk to the Board, Ashley Stallings

9/16/2021
Date