

**Minutes of the
Albemarle Commission Board of Delegates
May 19, 2022 6:00 P.M.**

Opening

Chairperson Lloyd Griffin called the meeting to order at 6:00 p.m.

Invocation

Commissioner Fondella Leigh led the Invocation.

Pledge of Allegiance

Commissioner Rob Ross led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk and Administrative & Benefits Coordinator, Ashley Stallings, with nine (9) Members present.

<u>Name</u>	<u>County</u>
Robert Kirby	Chowan
Rob Ross	Dare
Linda Hofler	Gates
Elizabeth Hedrick	Gates
Earl Pugh	Hyde
Lloyd Griffin	Pasquotank
William Hoggard III	Pasquotank
Fondella Leigh	Perquimans
Connie Brothers	Perquimans
Jordan Davis	Tyrrell
Ann Keyes – Alternate	Washington

Absent Members

Clayton Riggs	Camden
Owen Etheridge	Currituck
Janet Russ	Hyde
Tracey A. Johnson	Washington

Partners, staff, and guests present:

Attorney John Leidy and Brock Mitchell of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Laura Alvarico, AAA Director
Angela Welsh, RPO Director
Jeri Hansen, Finance Officer
Ashley Stallings, Clerk and Administrative & Benefits Coordinator
Sharon Smith, Special Projects Administrator

Guests and Partners

None

Agenda (VOTE):

Commissioner Linda Hofler motioned to approve the agenda as presented, seconded by Commissioner Jordan Davis. With a roll call vote, the motion carried unanimously.

April 2022 Minutes (VOTE)

At-Large Delegate William Hoggard motioned to approve the Minutes as presented, seconded by Commissioner Leigh. With a roll call vote, the motion carried unanimously.

Public Hearing: Proposed FY 2022-2023 Budget

Finance Officer Jeri Hansen presented the proposed FY 2022-2023 budget.

Commissioner Davis motioned to approve the FY 2022-2023 budget as presented, seconded by At-Large Delegate Hoggard. With a roll call vote, the motion carried unanimously.

Public Comment:

None.

Finance

A. Monthly Finance Report Ending April 30, 2022

Finance Officer Jeri Hansen discussed the monthly finance report.

B. Budget Amendment #11B (VOTE)

Commissioner Hofler motioned to approve to accept budget amendment as presented, seconded by Commissioner Ann Keyes. With a roll call vote, the motion carried unanimously.

New Business

A. FY 2022 Audit Contract Presentation for Thompson, Price, Scott, Adams & Co (VOTE)

Finance Officer Hansen presented the FY 2022 Audit Contract.

Commissioner Robert Kirby motioned to accept the FY 2022 Audit Contract for Thompson, Price, Scott, Adams & Co. in the amount of \$27,750.00, seconded by At-Large Delegate Hoggard. With a roll call vote, the motion carried unanimously.

B. Water Resources Development Grant Discussion

Special Projects Administrator Sharon Smith discussed the Water Resources Development Grant. Special Projects Administrator Smith asked the Board to grant Chairperson Griffin permission to sign a resolution to submit with the application documents when applying for this grant.

Commissioner Ross motioned to authorize the Board Chair to execute the resolution allowing the Albemarle Commission to move forward with the grant application, seconded by Commissioner Davis. With a roll call vote, the motion carried unanimously.

Staff Reports:

Area Agency on Aging Director Laura Alvarico announced AAA is hosting the Elder Abuse Awareness Walk in Elizabeth City on June 3, 2022.

ARPO Director Angela Welsh announce the new ferry is complete. ARPO Director Welsh mentioned ads for the Safe Routes to School project would begin playing on local radio stations.

NWDB Director David Whitmer provided an update for the Workforce Development Board realignment.

Executive Director Report

Executive Director Michael Ervin discussed the Urgent Repair Program (URP), American Rescue Plan Act (ARPA), and Broadband funding that the Albemarle Commission has or will be receiving.

Board Member Comments:

Commissioner Keys mentioned Washington County recently held their public hearing for their budget.

Commissioner Leigh said Perquimans County had a presentation on May 10 regarding the Marine Basin. She also stated Perquimans County is working on their Budget.

Commissioner Kirby said Chowan County is working on their Budget, and also discussed the potential windmill projects coming into the county.

At-Large Delegate Elizabeth Hedrick mentioned the election.

At-Large Delegate Hoggard mentioned Elizabeth City's Potato Festival is happening the coming weekend.

Commissioner Hofler stated Gates County is working on their budget.


Commissioner Davis said Tyrrell County had their first budget meeting earlier in the day. Additionally, he mentioned the prison is still not fully open.

Commissioner Ross said Dare County is working on their budget. He also discussed the NC12 closure from the previous day's weather.

Chairperson Griffin announced that Pasquotank County passed their budget. Chairperson Griffin also discussed the 187 meeting he attended.

Adjournment

At 6:53 p.m. the meeting was adjourned.



Chairperson of the Board, Lloyd Griffin

Attested by:



Clerk to the Board, Ashley Stallings

6-16-22

Date

