**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**

**January 20, 2021**

**10:00 a.m.**

**Call to Order**

The January 20, 2021 RTCC meeting was held via Go-To-Meeting. The RTCC Meeting was opened and called to order by RTCC Chairperson Rhett White at 10:11 a.m.

**Roll Call**

ARPO Director Angela Welsh determined a quorum was not met with the following RTCC members in attendance: Wes Haskett, Elizabeth Bryant, Beshad Norwozi, Joe Heard, Kevin Howard, Andy Stewart, Gretchen Byrum, and David Clegg

**Agenda Approval**

Chairperson Rhett White tabled approving the Agenda until the April 21, 2021 meeting.

**Approval/Adoption of Minutes from May 20, 2020 Meeting**

Chairperson Rhett White tabled approving the May 20, 2020 Minutes until the April 21, 2021 meeting.

 **Approval/Adoption of Minutes from October 21, 2020 Meeting**

Chairperson Rhett White tabled approving the October 21, 2020 Minutes until April 21, 2021 meeting.

**RTCC Chair and Vice-Chair Election Approval**

Since the RTCC could not vote due to lack of quorum, it was requested for Chair White and Vice-Chair Dan Porter to continue to serve until the April 21, 2021 meeting. The members present agreed and this item will be put on the April 21, 2020 agenda.

**FY 2021-2022 Planning Work Program Tentative Approval**

Chairperson Rhett White tabled approving the FY 2021-2022 Planning Work Program until April 21, 2021 meeting.

**Edenton Project Acceleration Plan Grant Approval**

Chairperson Rhett White tabled approving the Edenton Project Acceleration Plan Grant until April 21, 2021 meeting.

**Adjournment**

Chairperson White adjourned the meeting at 10:29 a.m.

**Presentations**

**NCDOT Update:**

Gretchen Byrum provided an update of NCDOT’s projects.

**Ferry Division Update:**

Cat Peele provided an update in the ferry division.

**TPD Update:**

Beshad Norwozi provided an update for the Transportation Planning Division.

**Leigh Wing, Eastern STIP Region Manger Reprograming Presentation**

Leigh Wing introduced herself to the Committee and discussed the STIP and reprogramming projects. Ben Johnson presented a presentation on the STIP unit.

**ARPO Update:**

ARPO Director Welsh provided an update for the ARPO and an brief overview of the recent I87 workshop.

**Minutes of the Rural Technical Advisory Committee (RTAC) Meeting**

**January 20, 2021**

**10:30 a.m.**

**Call to Order**

The January 20, 2021 RTAC meeting was held via Go-To-Meeting. The RTAC Meeting was opened and called to order by RTAC Chairperson Lloyd Griffin at 11:08 a.m.

**Roll Call**

ARPO Director Angela Welsh determined a quorum was met with the following voting members in attendance:

Wally Overman, Dare County; Linda Hofler, Gates County; Lloyd Griffin, Pasquotank County. She went on to explain that the RTAC Bylaws state if a member county missed two consecutive meetings, they are not counted towards a quorum at the next meeting. Hyde, Washington, the NCOT Board members, Camden and Perquimans were not in attendance at the May and October 2020 meetings.

Non-voting members in attendance: Lynne McClean

**Agenda Approval**

Chairperson Griffin asked for a motion to approve the agenda. Linda Hofler, Gates County, motioned to approve the May 20, 2020 Minutes with the said correction being made. Wally Overman, Dare County, seconded the motion. With no further discussion, the motion caried unanimously.

**Approval/Adoption of Minutes from May 20, 2020 Meeting**

Chairperson Griffin asked for a motion to approve the May 20, 2020 Minutes. Wally Overman, Dare County, mentioned a correction to be made. The heading at the top of page 1 of the May 20, 2020 Minutes needed to be corrected from “Minutes of the Rural Technical Coordinating Committee (RTAC) Meeting” to “Minutes of the Rural Technical Advisory Committee (RTAC) Meeting”.

Linda Hofler, Gates County, motioned to approve the May 20, 2020 Minutes with the said correction being made. Wally Overman, Dare County, seconded the motion. With no further discussion, the motion caried unanimously.

 **Approval/Adoption of Minutes from October 21, 2020 Meeting**

Chairperson Griffin asked for a motion to approve the October 21, 2020 Minutes.

Wally Overman, Dare County, motioned to approve the October 21, 2020 Minutes. Linda Hofler, Gates County, seconded the motion. With no further discussion, the motion caried unanimously.

**RTCC Chair and Vice-Chair Election Approval**

Chairperson Griffin discussed delaying action until April 21, 2021, due to lack of attendance.

Wally Overman, Dare County, motioned for the current officers to remain until the April 21, 2021 meeting. Linda Hofler, Gates County, seconded the motion. With no further discussion, the motion caried unanimously and this item will be placed on the April 21, 2020 agenda for consideration.

**FY 2021-2022 Planning Work Program Tentative Approval**

Chairperson Griffin tabled action on the FY 2021-2022 Planning Work Program Tentative Approval until April 21, 2021.

**Edenton Project Acceleration Plan Grant Approval**

Linda Hofler, Gates County, motioned to approve the Edenton Project Acceleration Plan Grant. Wally Overman, Dare County, seconded the motion. With no further discussion, the motion caried unanimously. This item was previously approved by the RTAC via email in may 2020. It was placed on this agenda for record keeping purposes.

**Adjournment**

Chairperson Griffin adjourned the meeting at 11:29 a.m.

Respectfully Submitted,

Ashley Stallings

Albemarle Commission

Administrative & Benefits Coordinator

For

Angela Welsh, Secretary

ARPO Director