

**Minutes of the
Albemarle Commission Board of Delegates
January 19, 2023 6:00 P.M.**

Opening

Chairperson Lloyd Griffin called the meeting to order at 6:00 p.m.

Invocation

Chairperson Griffin led the Invocation.

Pledge of Allegiance

Commissioner Jordan Davis led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk and Administrative & Benefits Coordinator, Ashley Stallings, with thirteen (13) members present; eleven (11) in person and two (2) electronically.

<u>Name</u>	<u>County</u>
Tiffney White	Camden
Robert Kirby	Chowan
Harriet DeHart	Chowan
Rob Ross	Dare
Linda Hofler	Gates
Elizabeth Hedrick	Gates**
Lloyd Griffin III	Pasquotank
William Hoggard III	Pasquotank**
Tim Corprew	Perquimans
Jordan Davis	Tyrrell
Stephen Swain	Tyrrell
Tracey A. Johnson	Washington
Melinda Porter	Washington

Absent Members

Clayton Riggs	Camden
Owen Etheridge	Currituck
Earl Pugh	Hyde

**At-Large Delegates Elizabeth Hedrick and William Hoggard III were in attendance and considered voting members. After the Selection of the Officers; the new members took their seat and prior At-Large Delegates Hedrick and Hoggard were then considered guests present at the meeting with no voting rights.

Partners, staff, and guests present:

Attorney Brock Mitchell of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Laura Alvarico, AAA Director
Angela Welsh, RPO Director
Robin Sass, Finance Officer
Ashley Stallings, Clerk and Administrative & Benefits Coordinator

Guests and Partners

Elizabeth Hedrick, and William Hoggard III

Agenda (VOTE):

Commissioner Linda Hofler motioned to approve the agenda as presented, seconded by Commissioner Robert Kirby. With no further discussion, the motion carried unanimously with a roll call vote.

Chairperson Griffin presented At-Large Delegate Elizabeth Hedrick with a recognition certificate for her dedicated years of serving on our board. Chairperson Griffin also recognized the members that were not present for their dedicated time and service on the board.

Selection of the Officers (VOTE)

Chairperson Griffin called upon the Selection Committee to present to the board their nomination of the 2023 officers. The selection committee that consisted of Commissioner Kirby, Commissioner Hofler and At-Large Delegate Clayton Riggs, presented their nominations for the 2023 Chairperson, Vice-Chair, and Secretary. The Committee chose Commissioner Davis for Chair, Commissioner Kirby for Vice-Chair, and Commissioner Hofler for Secretary. Chairperson Griffin opened the floor for any additional nominations. With no other nominations presented Chairperson Griffin closed the nominations.

At-Large Delegate Hoggard motioned to close the floor for nominations, seconded by At-Large Delegate Hedrick. With no further discussion, the motion carried unanimously with a roll call vote.

Commissioner Kirby motioned to nominate the officers as presented by the nomination committee of Commissioner Davis for Chair, Commissioner Kirby for Vice-Chair, and Commissioner Hofler for Secretary, seconded by At-Large Delegate Hoggard. With no further discussion, the motion carried unanimously with the roll call vote.

Staff Recognition

Executive Director Michael Ervin recognized staff members whom have put in five (5) plus years of dedicated service to the Albemarle Commission.

November 2022 Minutes (VOTE)

Commissioner Kirby motioned to approve the Minutes as recorded, seconded by Commissioner Lloyd Griffin. With no further discussion, the motion carried unanimously with a roll call vote.

Public Comment:

None.

Old Business

None.

Finance

A. Monthly Finance Report Ending December 31, 2022

Finance Officer Robin Sass discussed the monthly finance report.

Executive Director Michael Ervin invited all the board members to attend a training session since there are new member. Doing so would help new member and even current member receive a better understanding of the Commission. Executive Director Ervin stated he would follow up with a few Saturday dates that would be available to host a training.

B. Budget Amendment #9B (VOTE)

Finance Officer Sass presented the budget amendment #9B to the board.

Commissioner Hofler motioned to approve Budget Amendment #9B as presented, seconded by Commissioner Griffin. With no further discussion, the motion carried unanimously.

New Business

None.

Staff Reports:

Area Agency on Aging Director Laura Alvarico reported the congregate nutrition sites are back to operating 5 days a week as it was prior to COVID. AAA Director Alvarico reported delivering meals 5 days a week in Dare, Currituck, Perquimans, and Chowan. AAA Director Alvarico mentioned due to not having the volunteer capacity the remaining 8 counties are not having meals delivered 5 days a week; however, clients are receiving 5 days of meals 3 days a week. AAA Director Alvarico stated the goal is to have all 10 counties back to 5 days a week meal delivery by the end of the year. AAA Director Alvarico mentioned March for Meals coming up in March. AAA Director also mentioned an upcoming events: Family Caregiver program, Scam Jam program, Med-Assist program with ECU, and Senior Games. AAA Director Alvarico also mentioned COVID test the AAA has received to distribute.

ARPO Director Angela Welsh announced funding Senator Tillis was able to get \$1.10M for the Alligator Bridge replacement; however, it has not been announced where the remainder of the funds will come from to fully fund the replacement. ARPO Director Welsh also spoke about the RPO board meeting that was held this week. ARPO Director Welsh also discussed a meeting she attending with the Air Force.

NWDB Director David Whitmer discussed moving forward with the Good Jobs Challenge grant. NWDB Director Whitmer discussed the realignment of the NWDB Boards and gave a brief explanation to the new members. NWDB Whitmer also discussed a partnership with NCDOT to host training for individuals.

Executive Director Report

Executive Director Michael Ervin discussed ARPA funds. Executive Director Ervin discussed two new grants the Commission is eligible to apply and potentially receive; one grant for the Southeastern Crescent and one from EDA to help poverty-stricken zones. Those counties that qualify for the EDA grant in our region are Hyde, Tyrrell, and Washington County. Executive Director Ervin also discussed the current projects the Commission is working on. Executive Director Ervin also discussed a flood mitigation grant that the Commission qualifies for receiving that will allow to hire and individual to help with flood mitigation for about two-three years.

Board Member Comments:

Commissioner Tracey Johnson reported on Washington County's progress on the new school.

At-Large Delegate Melinda Porter stated she would appreciate some guidance and would be very willing to attend a training session and appreciated the invite to attend.

Commissioner Rob Ross reported on the housing issues in Dare County. Commissioner Ross also discussed the issues with the beach homes on the surf line that are in danger of washing away in the ocean.

Commissioner Hofler discussed the water issues in Gates County. Commissioner Hofler also discussed Gates County's broadband needs and she also reported on the Economic Development happening in the county.

Commissioner Tim Corpew discussed the work being done on the Marine project in Perquimans

County. Commissioner Corprew also discussed the progress of the new school.

At-Large Delegate Stephen Swain stated he was glad to be serving on the board and was excited to learn about the Commission

Commissioner Griffin discussed Elizabeth City Police Department. Commissioner Griffin also mentioned the dinner cruise boat that was coming to Pasquotank County. Commissioner Griffin stated Pasquotank County was getting a baseball team.

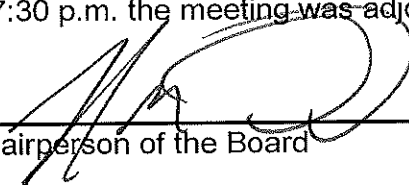
Commissioner Tiffney White discussed the water issues in Camden County. Commissioner White also discussed the school progress.

Commissioner Kirby discussed Timbermills promise to begin constructing windmills on March 31 in Chowan County. Commissioner Kirby also provided an update on the new High School being built.

Chairperson Davis discussed the water issues in Tyrrell County as well as the staffing issues. Commissioner Davis also mentioned the Prison still operating at half capacity.

Adjournment

At 7:30 p.m. the meeting was adjourned.



Chairperson of the Board

Attested by:



Clerk to the Board, Ashley Stallings

2/16/2023

Date