

**Minutes of the
Albemarle Commission Board of Delegates
February 16, 2023 6:00 P.M.**

Opening

Chairperson Jordan Davis called the meeting to order at 6:00 p.m.

Invocation

Commissioner Robert Kirby led the Invocation.

Pledge of Allegiance

Commissioner Earl Pugh led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk to the Board, Ashley Stallings, with eleven (11) member present in person.

Name

Tiffney White
Clayton Riggs
Robert Kirby
Harriet DeHart
Owen Etheridge
Rob Ross
Linda Hofler
Earl Pugh
Lloyd Griffin III
Tim Corprew
Jordan Davis

County

Camden
Camden
Chowan
Chowan
Currituck
Dare
Gates
Hyde
Pasquotank
Perquimans
Tyrrell

Absent Members

Stephen Swain
Tracey A. Johnson
Melinda Porter

Tyrrell
Washington
Washington

Partners, staff, and guests present:

Attorney John Leidy of Hornthal, Riley, Ellis and Maland

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Laura Alvarico, AAA Director
Angela Welsh, RPO Director
Sharon Smith, Special Projects Administrator
Robin Sass, Finance Officer
Ashley Stallings, Clerk to the Board

Guests and Partners

Stuart Hill, Thompson, Price, Scott, Adams & Co
Samantha Graham, NC State University Institute for Emerging Issues

Agenda (VOTE):

Commissioner Lloyd Griffin suggested to swap items 10 and 11.

Commissioner Pugh motioned to approve the agenda as amended, seconded by Commissioner Hoffer. With no further discussion, the motion carried unanimously.

November 2022 Minutes (VOTE)

Commissioner Griffin motioned to approve the Minutes as recorded, seconded by Commissioner Rob Ross. With no further discussion, the motion carried unanimously.

Public Comment:

There was no one signed up for public comment. However, Jessica Gibbs from the North Carolina Department of Insurance was present to observe the meeting. Ms. Gibbs introduced herself stating she was representing Commissioner of Insurance and State Fire Marshal Mike Causey.

Old Business

None.

New Business

A. Samantha Graham – NC State University Institute for Emerging Issues Presentation

Samantha Graham, the Program and Policy Manager from NC State University Institute for Emerging Issues. Ms. Graham provided the board with a PowerPoint presentation discussing the digital inclusion plan for NC. Ms. Graham discussed funding that was provided through the State Employees Credit Union (SECU) awarding each county \$7,500 that will flow through the Albemarle Commission to help with planning and other needs that may arise with the broadband needs.

B. Audit Presentation from Thompson, Price, Scott, Adams & Co

Stuart Hill presented and discussed the final 2022 audit to the board. Mr. Hill reported no findings for the 2022 audit.

Finance

A. Monthly Finance Report Ending January 31, 2022

Finance Officer Robin Sass discussed the monthly finance report.

B. Budget Amendment #10 B (VOTE)

Finance Officer Sass presented the budget amendment #10B to the board.

Commissioner Griffin motioned to approve Budget Amendment #10B as presented, seconded by Commissioner Kirby. With no further discussion, the motion carried unanimously.

Staff Reports:

Area Agency on Aging (AAA) Director Laura Alvarico discussed the new grant received from US Aging is to promote COVID/Flu vaccine outreach and education for older adults in our 10-county region.

ARPO Director Angela Welsh discussed the Legislative Agenda that was included in her director's report.

NWDB Director David Whitmer discussed a visit to the Ferry Shipyard in Manns Harbor.

Special Projects Administrator Sharon Smith announced the EDA representative would be coming for a visit on March 9th, 2023 from 7 am to 10 am to meet with anyone that would like to speak with her.

Executive Director Report

Executive Director Michael Ervin discussed the audit and thanked the staff for all their hard work.

Executive Director Ervin also discussed sitting down with the board to create a strategic plan.

Board Member Comments:

Commissioner Tiffney White discussed water issues and building the new school in Camden County.

Commissioner Owen Etheridge discussed Senator Bobby Hanig introducing a Bill for dual track diploma for high school students.

Commissioner Ross discussed the homes that on the verge of falling in the ocean and also discussed the rental units a builder is trying to build in Dare County.

Commissioner Kirby discussed the new high school in Chowan County and also discussed his concerns for Department of Social Services (DSS).

Commissioner Hofler discussed the ongoing water issues in Gates County.

Commissioner Pugh discussed the Hyde County Commissioner board retreat.

Commissioner Tim Corprew discussed the ditching project going on in Perquimans County and the school project to build the new school.

Commissioner Griffin discussed the virtual training for students that was held at Pasquotank County High School. Commissioner Griffin also discussed the water issues in the county.

Commissioner Kirby discussed the board training held on February 4, 2023. Commissioner Kirby encouraged Executive Director Ervin to potentially hold this event annually.

Chairperson Davis discussed cleaning ditches out to improve drainage and the ongoing beaver problems Tyrrell County.

Adjournment

At 7:28 p.m. the meeting was adjourned.



Chairperson of the Board

Attested by:


Clerk to the Board, Ashley Stallings

3/16/2023
Date

