

**Minutes of the
Albemarle Commission Board of Delegates
October 19, 2023 6:00 P.M.**

Opening

Chairperson Jordan Davis called the meeting to order at 6:00 p.m.

Invocation

Commissioner Robert Kirby led the Invocation.

Pledge of Allegiance

Chairperson Davis led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk to the Board, Ashley Shepherd, with eleven (11) members present; eight (8) members present in person and three (3) member electronically.

<u>Name</u>	<u>County</u>
Tiffney White	Camden
Clayton Riggs	Camden
Robert Kirby	Chowan
Harriet DeHart	Chowan
Owen Etheridge	Currituck
Rob Ross	Dare
Linda Hofler	Gates
Earl Pugh	Hyde
Lloyd Griffin III	Pasquotank
Tim Corprew	Perquimans
Jordan Davis	Tyrrell

Absent Members

Sissy Aydlett- Alternate	Camden
Wallace Nelson- Alternate	Perquimans
Ann Keyes-Alternate	Washington
Tracey A. Johnson	Washington
Melinda Porter	Washington

Partners, staff, and guests present:

Staff members:

Michael Ervin, Executive Director
David Whitmer, NWDB Director
Laura Alvarico, AAA Director
Angela Welsh, RPO Director
Robin Sass, Finance Officer
Sharon Smith, Special Projects Administrator
Ashley Shepherd, Clerk to the Board

Guests and Partners

Brock Mitchell, Attorney
Chris Hardee, Regional Director for Representative Don David
Kim Mason, Mediacom

Amendments of Agenda:

Chairperson Davis requested to add presentations from our guests' Chris Hardee and Kim Mason to the agenda under Public Comments.

Agenda (VOTE):

At- Large Delegate Harriet Dehart motioned to approve the agenda as amended, seconded by Commissioner Robert Kirby. With no further discussion, the motion carried unanimously with a roll call vote.

August 17, 2023 Minutes (VOTE)

At-Large Delegate Clayton Riggs motioned to approve the minutes as submitted, seconded by At-Large Delegate Dehart. With no further discussion, the motion carried unanimously.

Public Comment:

Kim Mason from Mediacom gave a presentation requested by Commissioner Tracy Johnson to discuss Mediacom in the area.

Chris Hardee from House Representative Don Davis office discussed several updates in our area such as housing issues, government shutdowns, and workforce development.

Executive Director Ervin mentioned some housing discussion that needs to addresses in the next Strategic Planning Committee meeting.

Old Business

Executive Director Michael Ervin discussed the Strategic Planning Committee meeting to finalize CED's report in November 16, 2023 board meeting at 3:30pm. Chairperson Davis stated to extend this session to the entire board.

Finance

A. Monthly Finance Report for August & September 2023

Finance Officer Robin Sass presented the monthly finance report to the board.

New Business: GASB 101 Discussion (Accruals for future benefits)

Executive Director Ervin discussed the Commission's requirement to add a liability account in the budget for the Fiscal Year 2024-2025 for accrued benefits of vacation and sick leave.

Staff Reports:

Area Agency on Aging (AAA) Director Laura Alvarico discussed the upcoming Hyde County event for medication and vaccination assistance on October 20,2023. Director Alvarico mentioned the Run to Remember 5K run set to take place on November 4, 2023.

ARPO Director Angela Welsh mentioned a contract with Duke Resilient Grant to create highlighting videos for each of the ten counties in our region created by Eye Candy Digital Video. Director Welsh requested guidance with getting responses from counties regarding this project to avoid returning the funds.

Northeastern Workforce Development Board (NWDB) Director David Whitmer discussed the Nextgen Youth Program holding their annual Real World Event. Director Whitmer and Executive Director Ervin gave a brief follow up regarding the continuation of the DWS monitoring taking place.

Special Projects Administrator Sharon Smith discussed the Scuppernong Water Management event to take place at the 4-H Center in Tyrell County on October 23, 2023. Administrator Smith mentioned an upcoming Zoom conference with Joe Freddoso the following Thursday October 26, 2023, and a presentation from The Golden LEAF to take place at the Albemarle Commission building on November 15, 2023, she encouraged anyone interested to attend.

Executive Director Report

Executive Director Ervin mentioned the Albemarle Commission signing a contract with Southeastern Crescent. Executive Director Ervin gave an update of the commercial kitchen and proposal options with Henry House.

Board Member Comments:

Commissioner Owen Etheridge discussed the upcoming ground breaking for the new elementary school. Commissioner Etheridge mentioned the financials approved by the LGC.

Commissioner Rob Ross mentioned the passing of a fellow Commissioner Jim Tobin after battling cancer. Commissioner Ross discussed the issue regarding commercial fishing, and housing in Dare County.

Commissioner Earl Pugh mentioned the restoration funds of Mattamuskeet Lodge and an airport extension in progress.

Commissioner Lloyd Griffin discussed legislative contributions to help with ESCU new dining hall and dormitory, and COA nursing program. Commissioner Griffin mentioned Director Welsh scheduling a meeting regarding I-87. Commissioner Griffin gave an overview about wind turbines in local areas and some of the issues and concerns he has.

At-Large Delegate Riggs discussed his opinion regarding wind turbines following Commissioner Griffin's discussion.

Commissioner Tiffney White mentioned legislative funds awarded to Camden County to purchase three new EMS vehicles.

Commissioner Linda Hofler discussed funds for economic development regarding the water and sewer in Gates County.

At-Large Delegate Dehart discussed continuous issues regarding the school construction.

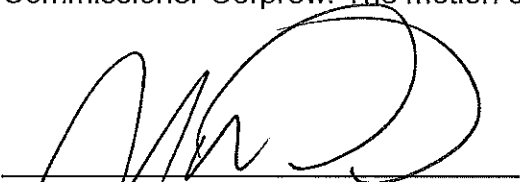
Commissioner Tim Corprew spoke briefly about funds for Marine Park, ditch digging, and waterfront improvements in Hertford. Commissioner Corprew gave an update on the new school to be located in Winfall.

Chairperson Davis mentioned that unlike the other counties in our Region, Tyrrell County did not receive any legislative funding. Chairperson Davis brought up the he attended a meeting where a gentleman from Colorado introduced a plan to add a zipline in the county.

Adjournment

At-Large Delegate Riggs motioned to adjourn the board meeting at 7:36 p.m., seconded by

Commissioner Corprew. The motion carried unanimously.



Chairperson of the Board

Attested by:



Clerk to the Board, Ashley Shepherd

11/16/2023
Date