**Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting**

**January 17, 2024**

**10:00 a.m.**

**Call to Order**

The January 17, 2024 RTCC meeting was held via Zoom. The RTCC Meeting was opened and called to order by RTCC Chairperson Rhett White at 10:05 a.m.

**Roll Call**

ARPO Director Angela Welsh determined a quorum was met with the following members in attendance:

Ike McCree, Currituck County; Shelley Cox, Pasquotank County; Kevin Howard, Chowan County; Willie Midgett, Kitty Hawk; Bill Rich, Hyde County; Rhett White, Town of Columbia; Melissa Dickerson, Wes Haskett, Town of Southern Shores; Joe Heard, Town of Duck; Curtis Potter, Washington County; Brooks Braswell, NCDOT Div. 1; Beshad Norwozi, NCDOT-TPD.

Others in attendance: Jed Dixon, Ferry Division; Catherine Peele, Ferry Division.

**Agenda Approval**

Shelley Cox, Pasquotank County, motioned to approve the agenda as presented. Curtis Potter, Washington County seconded the motion. With no further discussion, the motion passed unanimously.

**Approval/Adoption of Minutes from September 13, 2023 Meeting**

Wes Haskett, Southern Shores, motioned to approve the September 13, 2023 Minutes. Shelley Cox, Pasquotank County, seconded the motion. With no further discussion, the motion passed unanimously.

**Election of Chair and Vice-Chair**

Rhett White asked RTAC Chair, Lloyd Griffin, to take over this portion of the RTCC meeting. A motion was made by Wes Haskett, Southern Shores nominating Rhett White as the RTCC Chair and Shelley Cox as the RTCC Vice-Chair. The motion was seconded by Joe, Heard, Town of Duck. With no further discussion, the motion passed unanimously.

**2024 ARPO legislative Agenda**

The RTCC discussed the 2023 legislative priorities. A motion was made by Joe Heard, Town of Duck and seconded by Shelley Cox, Pasquotank County to add “state and federal dredging funds”. A motion was then made to approve the revised 2024 legislative priorities by Wes, Haskett, Southern Shores and seconded by Curtis Potter, Washington County. With no further discussion, the motion passed unanimously.

**FY 24-25 Planning Work Program (PWP)**

Rhett White asked Planning Director, Angela Welsh, to provide an overview of this agenda item. Ms. Welsh explained that the Planning Work Program (PWP) was the funding contract between the ARPO and the NCDOT which showed what work the ARPO would complete in the upcoming fiscal year. She went on to say she was seeking tentative approval as the NCDOT TPD also had to review it. A motion was made by Shelley Cox, Pasquotank County to tentatively approve the Planning Work Program and seconded by Joe Heard, Town of Duck. With no further discussion, the motion passed unanimously.

**Methodology**

Rhett White asked Planning Director, Angela Welsh, to provide an overview of this agenda item. Ms. Welsh explained that the methodology was what the ARPO RTCC and RTAC used to score projects for Prioritzation 7. She went on to say that this was the same methodology approved for Priortization 5 and that she is seeking tentative approval as we have to hold a 30 day public comment period and it has to be approved by the NCDOT TPD. A motion was made by Shelley Cox, Pasquotank County and seconded by Joe Heard, Town of Duck to tentatively approved the Methodology. With no further discussion, the motion passed unanimously.

**Adjournment**

Chairperson White adjourned the meeting at 10:30 a.m.

Curtis Potter, Washington County, motioned to adjourn the meeting. Kevin Howard, Chowan County, seconded the motion. With no further discussion, the motion passed unanimously.

**Presentations**

**NCDOT Update:**

Brooks Braswell provided a NCDOT update.

**Ferry Update:**

Catherine Peele provided a Ferry update.

**TPD Update:**

Beshad Norwozi provided an update for the Transportation Planning Division.

**Minutes of the Rural Technical Advisory Committee (RTAC) Meeting**

**January 17, 2024**

**11:00 a.m.**

The RTAC meeting could not be held due to lack of quorum.

Respectfully Submitted,

Ashley Shepherd

Albemarle Commission

For

Angela Welsh, Secretary

ARPO Director

**Minutes of the Rural Technical Advisory Committee (RTAC) Meeting**

**January 25, 2024**

**9:00 a.m.**

**Call to Order**

The January 25, 2024 special called RTAC meeting was held via Zoom. The RTAC Meeting was opened and called to order by RTAC Chairperson Lloyd Griffin at 9:01 a.m.

**Roll Call**

ARPO Director Angela Welsh determined a quorum was met with the following members in attendance:

Lloyd Griffin III, Pasquotank County; Carol Phelps, Washington County; Linda Hofler, Gates County; Larry McLaughlin; Randal Matthews, Hyde County; Wally overman, Dare County

**Agenda Approval**

Wally Overman, Dare County, motioned to approve the agenda as presented. Carol Phelps, Washington County seconded the motion. With no further discussion, the motion passed unanimously.

**Approval/Adoption of Minutes from September 13, 2023 Meeting**

Linda Hofler, Gates County, motioned to approve the September 13, 2023 Minutes. Wally Overman, Dare County, seconded the motion. With no further discussion, the motion passed unanimously.

**Election of Chair and Vice-Chair**

A motion was made Linda Holfer nominating Lloyd Griffin as the RTAC Chair and Randal Matthews as the RTAC Vice-Chair. The motion was seconded by Wally Overman, Dare County. With no further discussion, the motion passed unanimously.

**2024 ARPO legislative Agenda**

A motion was made by Wally Overman, Dare County and seconded by Carol Phelps, Washington county to accept the revisions noted by the RTCC. With no further discussion, the motion passed unanimously.

**FY 24-25 Planning Work Program (PWP)**

Randal Matthews, Hyde County to tentatively approve the Planning Work Program and seconded by Linda Hofler, Gates county. With no further discussion, the motion passed unanimously.

**Methodology**

A motion was made by Larry McGlaughlin, Chowan County and seconded by Linda Hofler, Gates County to tentatively approved the Methodology. With no further discussion, the motion passed unanimously.

**Adjournment**

Carol Phelps, Washington County, motioned to adjourn the meeting. Larry McLaughlin, Chowan County, seconded the motion. With no further discussion, the motion passed unanimously.

The meeting was adjourned at 9:20 a.m.

Respectfully Submitted,

Angela Welsh, Secretary

ARPO Director