

**Minutes of the  
Albemarle Commission Board of Delegates  
October 17, 2024, 6:00 P.M.**

**Opening**

Chairperson Jordan Davis called the meeting to order at 6:00 p.m.

**Invocation**

Commissioner Earl Pugh led the Invocation.

**Pledge of Allegiance**

Commissioner Tracey Johnson led the Pledge of Allegiance.

**Determination of Quorum**

The presence of a quorum was determined by Clerk to the Board, Ashley Shepherd, with nine (9) members present; eight (8) members present in person and one (1) member electronically.

<b><u>Name</u></b>	<b><u>County</u></b>
Tiffney White	Camden
Clayton Riggs	Camden
Linda Hofler	Gates
Earl Pugh	Hyde
Lloyd Griffin III	Pasquotank
Tim Corprew	Perquimans
Jordan Davis	Tyrrell
Tracey Johnson	Washington
Melinda Porter	Washington

**Absent Members**

Sissy Aydlett- Alternate	Camden
Robert Kirby	Chowan
Harriet DeHart	Chowan
Owen Etheridge	Currituck
Robert "Bob" Woodard Sr.	Dare
Wallace Nelson- Alternate	Perquimans
Stephen Swain	Tyrrell
Ann Keyes- Alternate	Washington

**Partners, staff, and guests present:**

**Staff members:**

Michael Ervin, Executive Director  
David Whitmer, NWDB Director  
Laura Alvarico, AAA Director  
Angela Welsh, ARPO Transportation Planner  
Ashley Shepherd, Clerk to the Board  
Tanya Hurdle, Finance Officer

**Guests and Partners**

Brock Mitchell, Attorney

**Amendments of Agenda:**

None.

**Agenda (VOTE):**

Commissioner Linda Hofler motioned to approve the agenda as presented, seconded by Commissioner Pugh. With no further discussion, the motion was carried unanimously with a roll call vote.

**September 19, 2024, Minutes (VOTE)**

Commissioner Johnson motioned to approve the minutes as presented, seconded by Commissioner Tiffney White. With no further discussion, the motion was carried unanimously with a roll call vote.

**Public Comment:**

None.

**Old Business**

None.

**Finance**

**A. Monthly Finance Report for September 2024**

Finance Officer Tanya Hurdle presented the monthly finance report to the board.

**New Business**

None.

**Staff Reports:**

Area Agency on Aging (AAA) Director Laura Alvarico mentioned training for professionals that work with older adults at MACU, and the upcoming 2<sup>nd</sup> annual Run to Remember in Edenton to raise funds for older adults living with dementia.

ARPO Planner Angela Welsh discussed hosting the quarterly RPO meeting in Elizabeth City and the Town of Plymouth meeting coming up in November. Planner Welsh gave an update regarding the FMA Grant.

Northeastern Workforce Development Board (NWDB) Director David Whitmer discussed recent and upcoming events including the annual Real-World Event at Camp Cale, an upcoming beach clean-up day, 9<sup>th</sup> annual career guidance retreat, and Veteran job fair in Edenton.

**Executive Director's Report**

Executive Director Michael Ervin mentioned that Director Alvarico has been assisting with our pay classification study and job descriptions. Executive Director Ervin discussed securing a venue for our Christmas Party at the 4H Center in Tyrrell County in December.

**Board Member Comments:**

Commissioner Johnson gave an update on the new school construction progress and mentioned Commissioner Julius Walker was given the honor of having the administrative building of the school named after him.

Commissioner Lloyd Griffin requested to see the job description of Albemarle Commission's new employee.

Commissioner Tim Corprew gave an update on the progress of the new school.

Commissioner Hoffer discussed the new water system and meters in Gates County.

At- Large Delegate Melinda Porter mentioned the number of early voters in the county.


Commissioner White gave an update regarding the water bills in Camden County and the upcoming Heritage Festival.

Commissioner Pugh discussed funding for a new school in Hyde County and mentioned that this would be his final meeting at Albemarle Commission.

Chairperson Davis discussed some of the new restaurants in Tyrrell County.

**Adjournment**

Commissioner White motioned to adjourn the meeting at 6:28 pm, seconded by Commissioner Corprew. The motion carried unanimously.

  
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Chairperson of the Board

Attested by:

  
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Clerk to the Board, Ashley Shepherd

11/21/2024  
\_\_\_\_\_  
Date

