

**Minutes of the
Albemarle Commission Board of Delegates
April 17, 2025 6:00 P.M.**

Opening

Chairman Robert Kirby called the meeting to order at 6:00 p.m.

Invocation

Commissioner Tiffney White led the Invocation.

Pledge of Allegiance

Commissioner White led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk to the Board, Amber Morse, with eight (8) members present in person. One (1) member was present electronically.

<u>Name</u>	<u>County</u>
Tiffney White	Camden
Robert Kirby	Chowan
Dave Forsythe	Gates
Jan Moore	Hyde
Earl Pugh – At-Large	Hyde
Lloyd Griffin III	Pasquotank
Tim Corprew	Perquimans
Jordan Davis	Tyrrell
Ann Keyes - Alternate	Washington

Absent Members

Owen Etheridge	Currituck
Bob Woodard Sr.	Dare
Brian Silvers – At-Large	Gates
Sissy Aydlett- Alternate	Camden
Wallace Nelson- Alternate	Perquimans

Partners, staff, and guests present:

Staff members:

David Whitmer, Interim Executive
Director
Amber Morse, Assistant Executive
Director, Clerk to the Board
Trina Scippio, Interim Finance
Officer
Laura Alvarico, Area Agency on
Aging Director (AAA)
Rachel Clipston, Acting Northeastern
Workforce Development Board
(NWDB) Director

Guests and Partners

Johny Hallow, Attorney

Amendments of Agenda:

Chairman Kirby requested to remove item 11A and 11B until the next meeting and replace those items with a discussion regarding a resolution for House Bill 765.

Approval of Agenda:

Commissioner White motioned to approve the agenda as amended, seconded by Commissioner Ann Keyes. With no further discussion, the motion passed unanimously by a roll call vote.

March 20, 2025, Minutes (VOTE)

Commissioner White motioned to approve the March 20, 2025 minutes as presented, seconded by Commissioner Tim Corprew. With no further discussion, the motion passed unanimously by a roll call vote.

Public Comments:

None.

Success Stories

Rachel Clipston, Acting NWDB Director, and Laura Alvarico, Area Agency on Aging Director, presented success stories of participants in their programs.

Old Business

None.

New Business

- A. **Resolution for HB765:** Chairman Kirby presented information regarding HB765. Interim Executive Director Whitmer presented a draft resolution opposing the bill. Commissioner Lloyd Griffin motioned to approve the resolution as presented, Commissioner White seconded the motion. After some discussion, the motion passed by a majority roll call vote. Commissioner Dave Forsythe abstained from the vote.

Finance

- A. **Finance Report:** Interim Finance Officer, Trina Scippio, presented the finance reports and gave an update on attending a meeting with all of the COG Finance officers and shadowing with Central Pines finance staff.
- B. **Budget Amendment #3B:** Interim Finance Officer, Trina Scippio presented Budget Amendment #3B. Commissioner Griffin motioned to approve Budget Amendment #3B as presented, seconded by Commissioner Corprew. With no further discussion, the motion was carried out unanimously by a roll call vote.
- C. **Audit Updates:** Interim Executive Director Whitmer reported that the audit draft was sent to staff this week. In the draft there were two findings, one of which is believed to be removed regarding the indirect budget being out of balance, and the other for submitting the audit late.
- D. **FY 26 Budget Presentation:** Interim Executive Director Whitmer presented the FY26 Budget Presentation.

Committee Reports:

Executive Committee: Chairman Kirby reported that the Executive Committee has been meeting and discussing the budget and the audit.

Finance Committee: Commissioner Griffin reported that the NWDB consortium met earlier in the day and the workforce board was short a few members and a list would be coming out.

Staff Reports

AAA: AAA Director Laura Alvarico reported on upcoming scam jam events, new AAA hire Shannon Ray, federal funding changes, and provided an update on Community Development projects.

ARPO: Commissioner Griffin reported that the interview process had started for the Transportation Planner position. He also provided information regarding an upcoming study regarding the costs of ferry maintenance.

NWDB: Acting NWDB Director Rachel Clipston reported on the recent community comeback event. She also reported on the NCWorks Career Center Certification process that is in progress.

Executive Director's Report

Interim Executive Director Whitmer reported that he and Commissioner Tracey Johnson recently attended Legislative Day and met with all of the representatives in our region.

Chairman & Board Delegate Reports

Commissioner Forsythe reported they are looking into realigning their schools and in the process of tax reassessments. He also stated they are desiring to bring in an industrial food source.

Commissioner Jan Moore reported they were in the middle of budget season in her county.

Commissioner Jordan Davis reported they are also in the process of reassessments and budget season. He also reported on the work on the alligator bridge.

Commissioner Ann Keyes reported on the new school and that they have hired someone to assess how to best repurpose the old school building. She also reported on the agreement with the Town of Plymouth when utilizing the counties Deputies.

Commissioner Griffin reported on the replacement judge coming in and the lack of space within the courthouse.

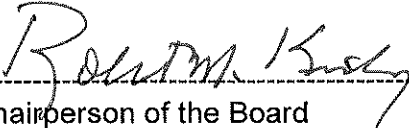
Commissioner White reported that their new EMS department is going well. She also reported that they have approved their new high school and a recent study on South Mills water.

Commissioner Corprew reported they are also in the middle of budget season and the announcement of MiTek moving to Perquimans County. He also reported that they have hired an Assistant County Manager and that their school was coming along.

Commissioner Kirby reported that they lost MiTek but another company names Provalus would be moving in and that their high school is looking to be complete in July 2026.

Adjournment

Commissioner Corprew motioned to adjourn the meeting at 7:31pm, seconded by Commissioner White. The motion carried unanimously.



Chairperson of the Board

Attested by:



Clerk to the Board, Amber Morse

Date 5/15/2025