

**Minutes of the  
Albemarle Commission Board of Delegates  
Executive Committee  
May 7, 2025 11:00 A.M.**

**Present:** Robert Kirby, Chair, Tim Corprew, Vice-Chair, Tiffney White, Secretary, David Whitmer, Interim Executive Director (staff), Amber Morse, Assistant Executive Director (staff), Trina Scippio, Interim Finance Officer (staff)

**Absent:** None

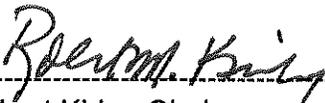
**Opening:** Commissioner Kirby called the meeting to order at 11:02 a.m..

**Updates:** Staff presented updates to the committee regarding public meeting requirements, the Albemarle Development Corporation, COBRA, board membership, NCDIT's Digital Opportunity Grant and NWDB's Truist Grant, staffing, and banking. Interim Executive Director Whitmer presented a Fraud Waste and Abuse policy to the committee. The committee agreed to present this to the full board at the May 2025 meeting.

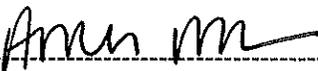
**Finance:** The committee reviewed the finance documents for the upcoming May board meeting.

**May 25 Board Meeting Agenda:** The committee discussed topics for the May 2025 Albemarle Commission Board of Delegates meeting agenda.

**Open Discussion:** The committee agreed to change the meeting date for the June meeting to June 9<sup>th</sup> at 11 a.m. due to a scheduling conflict.

  
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Robert Kirby, Chairman

Attested by:

  
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Clerk to the Board, Amber Morse

Date 6/9/25