

ALBEMARLE RURAL PLANNING ORGANIZATION
Board Meetings Agenda

Wednesday, February 19, 2026 | Hybrid Format –
Location: 512 S Church St, Hertford, NC

Join Zoom Meeting: <https://us06web.zoom.us/j/89254512700?pwd=H7NUqo680CNVdKCZ9AHwlmXP5Uak.1>

Rural Technical Coordinating Committee: Starts at 10:00 AM

1. Call to Order	Lloyd Griffin III, RTAC Chair	
2. Roll Call	Ethan Sommers, ARPO Staff	
3. Ethics Awareness & Conflict of Interest Reminder	Ethan Sommers, ARPO Staff	Pg.3
4. Approval of Agenda	Lloyd Griffin III, RTAC Chair	Pg.4
5. Election of RTCC Chair	Lloyd Griffin III, RTAC Chair	Pg.5
6. Approval of 11/19/2025 Meeting Minutes	RTCC Chair	Pg.6
7. Correction of 2026 ARPO Meeting Schedule	RTCC Chair	Pg.11
8. Approval of Updated Public Participation Plan	RTCC Chair	Pg.13
9. Approval of Local Input Point Methodology	RTCC Chair	Pg.25
10. Approval of FY27 PWP	RTCC Chair	Pg.38
11. Public Comments	RTCC Chair	Pg.41
12. Adjournment	RTCC Chair	

Presentations and Updates

• Confident Scope and Cost Estimate (CSCE)		Pg.42
• NCDOT Division 1		Pg.54
• NCDOT Ferry Division		Pg.56
• NCDOT Transportation Planning Division		Pg.57
• Albemarle RPO		Pg.58

Rural Transportation Advisory Committee: Starts at 10:30 AM

1. Roll Call	Ethan Sommers, ARPO Staff	
2. Call to Order	Lloyd Griffin III, RTAC Chair	
3. Ethics Awareness & Conflict of Interest Reminder	Ethan Sommers, ARPO Staff	Pg.3
4. Approval of Agenda	Lloyd Griffin III, RTAC Chair	Pg.4
5. Approval of 11/19/2025 Meeting Minutes	Lloyd Griffin III, RTAC Chair	Pg.6
6. Update from RTCC	RTCC Chair	
7. Correction of 2026 ARPO Meeting Schedule	Lloyd Griffin III, RTAC Chair	Pg.11
8. Approval of Updated Public Participation Plan	Lloyd Griffin III, RTAC Chair	Pg.13
9. Approval of Local Input Point Methodology	Lloyd Griffin III, RTAC Chair	Pg.25
10. Approval of FY27 PWP	Lloyd Griffin III, RTAC Chair	Pg.38
11. Public Comments	Lloyd Griffin III, RTAC Chair	Pg.41
12. Adjournment	Lloyd Griffin III, RTAC Chair	

**Albemarle Rural Planning Organization
Rural Transportation Coordinating Committee
November 2025**

Camden County	County Manager or His/Her Designee	Amber Curling	acurling@camdencountync.gov
Chowan County	County Manager or His/Her Designee	Kevin Howard	kevin.howard@chowan.nc.gov
Currituck County	County Manager or His/Her Designee	Rebecca Gay	rebecca.gay@currituckcountync.gov
Dare County	County Manager or His/Her Designee	Noah Gillam	noah.gilliam@darenc.gov
Gates County	County Manager or His/Her Designee	Lisa Cherry	Lcherry@gatescountync.gov
Hyde County	County Manager or His/Her Designee	Kris Noble	knoble@hydecountync.gov
Pasquotank County	County Manager or His/Her Designee	Shelly Cox, Vice Chair	coxs@co.pasquotank.nc.us
Perquimans County	County Manager or His/Her Designee	Brandon Shoaf	brandonsohaf@perquimanscountync.gov
Tyrrell County	County Manager or His/Her Designee	David Clegg	dclegg@tyrrellcounty.net
Washington County	County Manager or His/Her Designee	Curtis Potter	cpotter@washconc.org
Columbia	Chief Admin. Official of His/ Her Designee		
Creswell	Chief Admin. Official of His/ Her Designee		
Duck	Chief Admin. Official of His/ Her Designee	Jim Gould	Jgould@ducknc.gov
Edenton	Chief Admin. Official of His/ Her Designee	Corey Gooden	Corey.gooden@edenton.nc.gov
Elizabeth City	Chief Admin. Official of His/ Her Designee		
Gatesville	Chief Admin. Official of His/ Her Designee		
Hertford	Chief Admin. Official of His/ Her Designee		
Kill Devil Hills	Chief Admin. Official of His/ Her Designee	Meredith Guns	Meredith@kdhnc.com
Kitty Hawk	Chief Admin. Official of His/ Her Designee	Melody Clopton	mclopton@kittyhawktown.net
Manteo	Chief Admin. Official of His/ Her Designee	Josh Houston	jhouston@manteonc.gov
Nags Head	Chief Admin. Official of His/ Her Designee	Joe Costello	joe.costello@nagsheadnc.gov
Plymouth	Chief Admin. Official of His/ Her Designee		
Roper	Chief Admin. Official of His/ Her Designee		
Southern Shores	Chief Admin. Official of His/ Her Designee	Wes Haskett	whaskett@southernshores-nc.gov
Winfall	Chief Admin. Official of His/ Her Designee		
NCDOT Division 1	Division Engineer or His/Her Designee	Chris Slachta	cslachta@ncdot.gov
NCDOT-TPD	TPD Coordinator	Maksym Bezruchko	mbezruchko@ncdot.gov

**Albemarle Rural Planning Organization
Rural Transportation Advisory Committee
November 2025**

Camden County	Primary County Commissioner Rep.	Troy Leary	tleary@camdencountync.gov
	Alternate County Commissioner Rep.	Tiffany White	tiffneywhite@camdencccountync.gov
Chowan County	Primary County Commissioner Rep.	Larry McLaughlin	larry.mclaughlin@chowan.nc.gov
	Alternate County Commissioner Rep.	Ellis Lawrence	ellistech1@gmail.com
Currituck County	Primary County Commissioner Rep.	Troy Breathwaite	troy.breathwaite@currituckcountync.gov
	Alternate County Commissioner Rep.		
Dare County	Primary County Commissioner Rep.	Carson Creef	carson.creef@darenc.gov
	Alternate County Commissioner Rep.	Mary Ellon Balance	maryellon.ballance@darenc.gov
Gates County	Primary County Commissioner Rep.	Nathan Berryman	nberryman@gatescountync.gov
	Alternate County Commissioner Rep.		
Hyde County	Primary County Commissioner Rep.	Randal Mathews, Vice-Chair	randal.g.mathews@gmail.com
	Alternate County Commissioner Rep.		
Pasquotank County	Primary County Commissioner Rep.	Lloyd Griffin III, Chair	legriffin111@gmail.com
	Alternate County Commissioner Rep.		
Perquimans County	Primary County Commissioner Rep.	Charles Woodard	woodardsrx@inteliport.com
	Alternate County Commissioner Rep.		
Tyrrell County	Primary County Commissioner Rep.	Nina Griswell	ngriswell@tyrrellcounty.net
	Alternate County Commissioner Rep.		
Washington County	Primary County Commissioner Rep.	Carol Phelps	cphelpscocomm@gmail.com
	Alternate County Commissioner Rep.	John C. Spruill	John@jcspruill.com
Board of Transportation	Primary County Commissioner Rep.	Tess Judge	bot-tsjudge@ncdot.gov
	Alternate County Commissioner Rep.	David Womack	dhwomack@ncdot.gov
Columbia	Primary Representative		
Creswell	Primary Representative		
Duck	Primary Representative	Marc Murray	Marc.Murray@ducknc.gov
Edenton	Primary Representative		
Elizabeth City	Primary Representative		
Gatesville	Primary Representative		
Hertford	Primary Representative		
Kill Devil Hills	Primary Representative		
Kitty Hawk	Primary Representative	Dylan Tillett	Dylan.tillett@kittyhawktown.net
Manteo	Primary Representative	Betty Selby	bselby@manteonc.gov
Nags Head	Primary Representative	Ben Cahoon	ben.cahoon@nagsheadncgov
Plymouth	Primary Representative		
Roper	Primary Representative		
Southern Shores	Primary Representative	Paula Sherlock	Psherlock@southernshores-nc.gov



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 3.
Agenda Title: Ethics Awareness & Conflict of Interest Reminder
Presenter(s): Ethan Sommers, ARPO Staff

Summary of Information:

Pursuant to G.S. §138A-15 (e) - ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER:
Does any member have any known conflict of interest with respect to matters coming before the board(s) today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Staff Recommendations/Motions:

Attachments:



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 4.
Agenda Title: Approval of Agenda
Presenter(s): RTCC Chair
RTAC Chair Griffin

Summary of Information:

Agenda for the February 18, 2026 Albemarle RPO Board Meetings.

Staff Recommendations/Motions:

1. RTCC Approval of Agenda for February 18, 2026 Albemarle RPO Board Meetings
 2. RTAC Approval of Agenda for February 18, 2026 Albemarle RPO Board Meetings
-

Attachments:



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 5.
Agenda Title: Election of RTCC Chair
Presenter(s): RTAC Chair Griffin

Summary of Information:

Rhett White held the position of RTCC Chair until his retirement in September 2025. With the position now vacant, a new RTCC Chair needs to be elected to serve the remainder of Mr. White's two-year term, which will expire in January 2027.

Note: Depending on the outcome of the election there may be an election for Vice-Chair of the RTCC.

Staff Recommendations/Motions:

1. Nominations for RTCC Chair for the remainder of the 2025 & 2026 term
 2. Nominations for Vice-Chair of the RTCC for the remainder of the 2025 & 2026 term (if needed)
-

Attachments:



**Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract**

Agenda Item Number: 6.
Agenda Title: Approval of 11/19/2025 Meeting Minutes
Presenter(s): RTCC Chair
RTAC Chair Griffin

Summary of Information:

November 19, 2025 ARPO Board Meeting Minutes.

Staff Recommendations/Motions:

1. RTCC approval of November 19, 2025 ARPO Board Meeting Minutes
 2. RTAC approval of November 19, 2025 ARPO Board Meeting Minutes
-

Attachments:

1. November 19, 2025 *ARPO Board Meeting Minutes*

ALBEMARLE RURAL PLANNING ORGANIZATION
Wednesday, November 19, 2025
RTCC & RTAC MEETINGS

Minutes of the Rural Technical Coordinating Committee (RTCC) Meeting – 10:00 AM

Call to Order

The Albemarle RPO Rural Transportation Advisory Committee (RTCC) met in regular session on Wednesday, November 19, 2025. The meeting was held in virtual format via Zoom. The RTCC meeting was opened and called to order by RTAC Chairman Lloyd Griffin III at 10:00 AM.

Roll Call

Ethan Sommers, ARPO Staff, determined a quorum was met with the following members in attendance: Kevin Howard, Chowan County; Rebecca Gay, Currituck County; Brandon Shoaf, Perquimans County; David Clegg, Tyrrell County; Curtis Potter, Washington County; Jim Gould, Duck; Joe Costello, Nags Head; Chris Slachta, NCDOT Division 1; Wongoo Lee, TPD

Ethics Awareness & Conflict of Interest Reminder

Ethan Sommers read the ethics awareness and conflict of interest reminder (G.S. 138A-15 (e)) to both committees. No conflicts were disclosed.

Agenda Approval

Brandon Shoaf motioned to approve the agenda, Jim Gould seconded the motion. With no further discussion, the motion passed unanimously.

Election of The RTCC Chair

Due to no nominations this was tabled until the February 18, 2026 meeting.

Approval of Previous Meeting Minutes

David Clegg made a motion to approve the of September 17, 2025, regular meeting minutes. Curtis Potter seconded the motion. With no further discussion, the motion passed unanimously.

ALBEMARLE RURAL PLANNING ORGANIZATION
Wednesday, November 19, 2025
RTCC & RTAC MEETINGS

Approval of the Albemarle Rural Planning Organization 2026 Schedule

Ethan Sommers presented on Albemarle Rural Planning Organization 2026 schedule going over the dates and locations. This had some conversation as to what was done previously.

Discussion of the Express Design Submittals (1/3) for P9.0

Ethan Sommers presented the express design submittals this contained three projects. This went over the individual projects in detail. These projects included US-17 (Future I-87) upgrade to interstate standard, US-158 Bypass between Elizabeth City and Coinjock, and US-64 widening to freeway standard between Alligator River Bridge and US-264.

Public Comments

No public comments.

Adjournment

Upon motion by Kevin Howard, seconded by Brandon Shoaf, the RTCC voted unanimously to adjourn at 10:51 AM.

Presentations and Updates

NCDOT Division 1: Chris Slachta, Division 1 Planning Engineer

NCDOT Ferry Division: Jed Dixon, Deputy Director for Maritime Operations & Programming

NCDOT TPD: Wongoo Lee, Transportation Engineer II

Albemarle RPO: Ethan Sommers, ARPO Staff

Minutes of the Rural Transportation Advisory Committee (RTAC) Meeting – 10:53 AM

ALBEMARLE RURAL PLANNING ORGANIZATION

Wednesday, November 19, 2025

RTCC & RTAC MEETINGS

Call to Order

The Albemarle RPO Rural Transportation Advisory Committee (RTAC) met in regular session on Wednesday, November 19, 2025. The meeting was held in virtual format via Zoom. The RTAC meeting was opened and called to order by RTAC Chairman Lloyd Griffin III at 10:53 AM.

Roll Call

Voting Members: Chairman Lloyd Griffin III, Pasquotank County; Vice-Chairman Randal Mathews, Hyde County; Mary Ellon Balance Dare County; Carol Phelps, Washington County; Tess Judge Board of Transportation; Win Bridgers, NCDOT Division 1;

Non-Voting Members:

Staff: Ethan Sommers, Albemarle RPO

Others: Jed Dixon, NCDOT Ferry Division; Wongoo Lee, NCDOT TPD; Kevin Howard, Chowan County;

Ethics Awareness & Conflict of Interest Reminder

Ethan Sommers ARPO staff, read the ethics awareness and conflict of interest reminder (G.S. 138A-15 (e)) to both committees. No conflicts were disclosed.

Agenda Approval

Mary Ellon Balance, motioned to approve the agenda, Vice Chairman Randle Mathews seconded the motion. With no further discussion, the motion passed unanimously.

Approval of Previous Meeting Minutes

Vice-Chairman Randle Mathews made a motion to approve the of September 17, 2025, regular meeting minutes. Mary Ellon Balance seconded the motion. With no further discussion, the motion passed unanimously.

Approval of the Albemarle Rural Planning Organization 2026 Schedule

Ethan Sommers presented on Albemarle Rural Planning Organization 2026 schedule going over the dates and locations. This had some conversation as to what was done previously.

ALBEMARLE RURAL PLANNING ORGANIZATION

Wednesday, November 19, 2025

RTCC & RTAC MEETINGS

Mary Ellon Balance motioned to approve the schedule seconded by Vice-Chairman Randle Mathews. Some discussion was had on to which the Region S meeting to be held at the Dare County Administration building. There was also discussion upon the hybrid format. The motion passed unanimously.

Discussion of the Express Design Submittals (1/3) for P9.0

Ethan Sommers presented the express design submittals this contained three projects. This went over the individual projects in detail. These projects included US-17 (Future I-87) upgrade to interstate standard, US-158 Bypass between Elizabeth City and Coinjock, and US-64 widening to freeway standard between Alligator River Bridge and US-264.

Vice-Chairman Randle Mathews motioned to approve the express design submittals. Carol Phelps seconded the motion, the motion passed unanimously.

Public Comments

No public comments.

Adjournment

Upon motion by Carol Phelps, seconded by Vice-Chairman Mathews, the RTAC voted unanimously to adjourn at 11:08 AM.

Respectfully Submitted,

Ethan Sommers, Secretary
Albemarle Rural Planning Organization



**Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract**

Agenda Item Number: 7.
Agenda Title: Correction of the Albemarle RPO RTCC & RTAC 2026 Meeting Schedule
Presenter(s): Ethan Sommers, ARPO Staff

Summary of Information:

The 2026 Albemarle RPO meeting schedule had an error on the April meeting date. The correction was made showing the new meeting date as 04/15/2026.

Staff Recommendations/Motions:

Attachments:

1. *Albemarle RPO 2026 RTCC & RTAC Meeting Schedule*

Albemarle Rural Planning Organization 2026 RTCC & RTAC Meeting Schedule

Location	Month	Date	Time
Albemarle Commission/Online	February	2/18/2026	10:00am
Online	April	4/15/2026	10:00am
Region S/Online	June	6/17/2026	10:00am
Online	August	8/19/2026	10:00am
Region N/Online	October	10/21/2026	10:00am
Online	December	12/16/2026	10:00am



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 8.
Agenda Title: Approval of Update to the Public Participation Plan
Presenter(s): Ethan Sommers, ARPO Staff

Summary of Information:

The Public Participation Plan describes how the Albemarle Rural Planning Organization will disseminate vital agency information and engage the public. The update removes the biweekly transportation updates from ARPO Staff.

Staff Recommendations/Motions:

1. Motion to approve Updated Public Participation Plan
-

Attachments:

1. *Draft Public Participation Plan 2026*

DRAFT

Public Participation Plan

A STRATEGY FOR CITIZEN INVOLVEMENT



Albemarle Rural Planning Organization

DRAFT

Introduction

The Albemarle Rural Planning Organization (ARPO) believes an effective public involvement process promotes sound decision making by reflecting our regions values and priorities. The ARPO will actively seek comprehensive public input into our transportation planning process.

PURPOSE

Effective public involvement is a key element in addressing Title VI in decision-making. This Public Participation Plan describes how the Albemarle Rural Planning Organization will disseminate vital agency information and engage the public. We will seek out and consider the input and needs of interested parties and groups traditionally underserved by transportation systems who may face challenges accessing our services, such as minority and limited English proficient (LEP) persons. Underlying these efforts is our commitment to determining the most effective outreach methods for a given project or population. The plan is intended to meet the following objectives:

- Create opportunities for the public to be well informed about the transportation planning process and the RPO;
- Provide the public with ample, appropriate and meaningful opportunities to engage in the transportation decision making process;
- Increase the transparency and visibility of Albemarle Rural Planning Organization (ARPO) activities; and
- Satisfy the requirements of NCGS 136-212 and federal transportation legislation.

The Plan is not intended to preempt any public involvement activities conducted by the North Carolina Department of Transportation (NCDOT) or any local governments within the ARPO region.

Public Participation

OUTREACH AND EDUCATION

We will inform people of their rights under Title VI and related authorities with regard to our program. The primary means of achieving this will be posting and disseminating the policy statement and notice at RTCC and RTAC meetings. Information on Title VI will be disseminated to stakeholders, and the general public at their request. Public dissemination efforts may vary depending on factors present, but will generally include:

DRAFT

1. Posting public statements setting forth our nondiscrimination policy at all of our public meetings.

The ARPO will use the following strategies to educate stakeholders and keep the public informed about the transportation planning process:

Notification of meetings

Notice of all regular and special meetings of the ARPO will be provided to ARPO members, media outlets and to members of the public upon request. The ARPO will post meeting dates, times, and locations on the ARPO website. Ads in newspapers and other publications shall include the following:

“The Albemarle Rural Planning Organization operates without regard to race, color, national origin, limited English proficiency, sex, age or disability. For more information on our Title VI program, or how to file a discrimination complaint, please contact (ARPO phone number) or (email of ARPO Director).”

Website

The ARPO will maintain a website to provide members, transportation stakeholders and the public continual access to documents, publications, data and official ARPO records. The website is hosted by the Albemarle Commission. At a minimum, nondiscrimination information will be disseminated on our website and on posters in conspicuous areas at our office. Project-related information and our most current Title VI-related information will be maintained online.

Press Releases and Media Alerts

The ARPO will periodically issue press releases detailing significant actions of the RPO; including: Rural Transportation Advisory Committee (RTAC) meetings, Rural Technical Coordinating Committee (RTCC) meetings, adoptions of Comprehensive Transportation Plans, and adoption of project lists.

Partnerships with Local Jurisdictions

The ARPO will work with local jurisdictions, within the ARPO region, to tailor presentations and materials to meet their specific local needs, and to capitalize on opportunities for sharing information.

Posting Official Documents in Public Locations

All official ARPO documents will be provided to local jurisdictions, within the ARPO region at their request, for posting in governmental buildings and public libraries.

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Presentations to Civic Groups

The ARPO is available to speak to Civic groups regarding specific projects and/or the transportation planning process in general.

IDENTIFICATION OF STAKEHOLDERS

A stakeholder is any person or group who is affected by a transportation plan, program, or project. Stakeholder groups will be identified and will be included on an email list for notice of public hearings, workshops etc. Appendix A contains a maintained list of stakeholders in the ARPO region.

IDENTIFICATION OF SPECIAL POPULATIONS REQUIRING TARGETED PUBLIC OUTREACH

The Albemarle rural Planning Organization will actively seek out opportunities for inclusion in the transportation planning public involvement process to those groups or persons that may traditionally or historically not be included or involved. Those groups or persons will include, but not be limited to, the following:

1. The Poor
2. The Elderly
3. The Disabled
4. Minorities
5. ESL population

POSTING OF DRAFT AND FINAL PLANNING DOCUMENTS

Copies of draft and final versions of certain planning documents will be posted on the Albemarle commission website under the Albemarle Rural Planning organization tab as well as distributed to the Albemarle Rural Planning Organization member governments for posting on individual websites at their request.

Public Input

PUBLIC COMMENT AT ALBEMARLE RPO RTCC AND RTAC MEETINGS

The Albemarle RPO RTCC and RTAC meetings are open to the public and provide opportunity for public comment.

DRAFT

PUBLIC HEARINGS

Public hearings will be held by the Albemarle RPO RTCC and RTAC prior to taking action on specific planning documents. These actions may include:

1. Adoption of the State Transportation Improvement Program (STIP) project list as required.

SURVEYS

Surveys may be developed, administered, and analyzed to gauge the opinions and values of potentially affected citizens on specific transportation planning issues and/or projects.

Schedule of Public Involvement

1. Planning documents- All official letters and resolutions adopted by the ARPO RTAC Board are kept at the Albemarle Rural Planning Organization office located on 512 S Church Street in Hertford North Carolina. These documents will be made available to the public upon request. All RTCC and RTAC minutes are maintained on the ARPO website.
2. Meetings – RTCC and RTAC meetings are open to the public, and will include opportunity for public comment.
3. Public Hearings - Notification of all public hearings held by the Albemarle RPO will be posted on the ARPO website and provided to the news media in the ARPO region.
4. Press Releases- All press releases issued by the Albemarle RPO will be sent to news media in the ARPO region.

Response to Public Input

Public involvement may be documented in a variety of ways. Written or oral comments received during a meeting of the ARPO RTCC and RTAC boards will be included in the meeting minutes. Results of surveys will be compiled, summarized, and presented to the RTCC and RTAC and kept on file. Public comments may also be included in appendices in formal documents or plans for which they were made. The RTAC may also direct Albemarle RPO staff to respond directly to public comments.

Appendices

Appendix A: Stakeholders

Appendix B: Media Contacts

Appendix A: Stakeholders

LOCAL GOVERNMENTS

Camden County

Currituck County

Chowan County

The Town of Edenton

Dare County

The Town of Duck

The Town of Southern Shores

The Town of Kitty Hawk

The Town of Kill Devil Hills

The Town of Nags Head

The Town of Manteo

Gates County

The Town of Gatesville

Hyde County

Washington County

The Town of Plymouth

The Town of Roper

The Town of Creswell

Tyrrell County

The Town of Columbia

Pasquotank County

The City of Elizabeth City
Perquimans County
The Town of Hertford
The Town of Winfall

OTHER GOVERNMENTAL

North Carolina Department of Transportation

ECONOMIC DEVELOPMENT COMMISSIONS

Perquimans County Economic Development Commission
Pasquotank County economic Development Commission
Camden County Economic Development Commission
Currituck County Economic Development Commission

PUBLIC TRANSPORTATION

ICPTA
GITS
Hyde Transit
Riverlight

CHAMBERS OF COMMERCE

Elizabeth City Area Chamber of Commerce
Currituck County Chamber of Commerce
Hyde County Chamber of Commerce
Outer Banks Chamber of Commerce
Greater Tyrrell County Chamber of Commerce

Washington County Chamber of Commerce

Edenton Chowan Chamber of Commerce

Gates County Chamber of Commerce

OTHER STAKEHOLDERS

Public school systems

Public Safety

Police Departments

Sherriff's Departments

EMS

Cycling and walking groups

Recreation Departments

Community Colleges

Downtown Associations

Tourism development Authorities

REGIONAL ORGANIZATIONS

Albemarle Commission Area Agency on Aging

Albemarle Commission Regional Council

Northeastern Workforce Development Board

Appendix B: Media Contacts

RADIO STATIONS

104.1

NEWSPAPERS

The Daily Advance

The Coastland Times

The Outer Banks Voice

The Chowan Herald

The Washington Daily News

The Ocracoke Observer

The Roanoke-Chowan News-Herald

Gates County Index



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 9.
Agenda Title: Approval of Local Input Point Methodology for P8.0
Presenter(s): Ethan Sommers, ARPO Staff

Summary of Information:

Local Input Point (LIP) Assignment Methodologies are developed by RPO'S and MPO's for the purpose of determining regional priorities for transportation funding, as carried out through the Strategic Transportation Investments (STI) law the associated Prioritization process. The methodologies incorporate measurable, objective data, and information about the priorities from local jurisdictions to ensure a process that is both data-driven and responsive to local needs.

ARPO Staff is looking for approval of the Local Input Point Methodology for P8.0 before submitting it to SPOT Office. This approval will include any changes made to the document by the SPOT Office. If there are major changes made to the methodology by the SPOT Office, the changes will be sent to all RTCC and RTAC members.

Staff Recommendations/Motions:

1. Motion to approve Local Input Point Methodology for P8.0
-

Attachments:

1. *Draft Local Input Point Methodology for P8.0*

Draft Prioritization 8.0
Local Input Point
Methodology for the
Albemarle Rural
Planning Organization

February 18, 2026

Introduction

The methodology made by the Albemarle Rural Planning Organization which serves Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrell, and Washington Counties was developed to determine the regional and divisional priorities for transportation funding, as carried out through the State of North Carolina's Strategic Transportation Investments (STI) law and the associated Prioritization 8.0 process. The methodology intends to blend both measurable data and local jurisdictions' priorities. This methodology was developed to meet the requirements of Session Law 2012-84, which requires that MPO's and RPO's have a process for determining project prioritization.

STI divides available state and federal transportation funding into three categories: Statewide Mobility, Regional Impact, and Division Needs. For each category, NCDOT calculates quantitative scores based on a variety of criteria. In the Statewide Mobility category, projects are selected for funding based entirely on the NCDOT quantitative score. However, in the Regional Impact and Division Needs categories part of the final score is based on local input points assigned by the MPO or RPO and/or the NCDOT Division Engineer in that area. The local input points assigned by the Albemarle Rural Planning Organization (and other MPOs and RPOs) represent 15% of the final score for Regional Impact projects and 25% of the final score for Division Needs projects. Points assigned by NCDOT Division Engineers are also worth 15% of the Regional Impact score and 25% of the Division Needs score.

It should be noted that projects from higher categories are able to "cascade down" for eligibility in lower categories as well, should they be unsuccessful in getting selected for funding at the higher category. Thus, all Statewide Mobility projects are also eligible in the Regional Impact and Division Needs category, and all Regional Impact projects are also eligible in the Division Needs category.

Albemarle Rural Planning Organization has 1,400 local input points to assign in both the Regional Impact category and another 1,400 local input points in the Division Needs category. This document describes the method assigning these points. It should be noted that no more than 100 points can be assigned to a single project.

The local prioritization process consists of three parts: (1) ranking of projects at the countywide level; (2) quantitative scoring of projects; and (3) ranking of scored projects for assignment of points. Each of these is discussed in more detail below.

Description of Criteria and Weights

Countywide Ranking of Projects

Each Albemarle Rural Planning Organization county along with all of its municipalities must work together to develop a two ranked list of projects in all modes to submit to Albemarle Rural Planning Organization for use in the prioritization process. The first ranked list would be for Regional Impact category, and the second list would be for Division Needs category. These lists must be based on the list of projects that have been previously submitted to NCDOT—new projects cannot be added at this point in the process. These projects should be ranked in order from highest priority (#1) to lowest (#10). If there are more than ten projects within a county, then only the top ten should be ranked. It is up to the local jurisdictions, working together, to determine the best method for achieving this within each county; however, the following general rules apply:

- All jurisdictions should be given an opportunity to participate in the development of their county's ranked project list if they choose
- The process must include at least one meeting open to the public that allows for public comment
- There must be written documentation stating the reasoning behind the selected project ranking (this must be submitted to Albemarle Rural Planning Organization and will be posted online along with the project list)

These local ranked priority lists should be developed and submitted to Albemarle Rural Planning Organization **within 40 days** after NCDOT releases its draft quantitative scores for projects. Once submitted to Albemarle Rural Planning Organization, the local priority lists will be posted on the Albemarle Rural Planning Organization tab on the Albemarle Commission Website and made available for additional public comment prior to the Albemarle Rural Planning Organization Rural Transportation Advisory Committee (RTAC) approval of local input points on projects.

In Regional Impact category, all projects will receive 25% of their total Albemarle Rural Planning Organization score based on the ranking assigned to that project by local officials in the above-described countywide rankings. In Division Needs category all projects will receive 50% of their total Albemarle Rural Planning Organization score based on the ranking assigned to that project by local officials in the above-described countywide rankings. This applies to all modes. These points will be assigned as follows:

Priority # 1	100 points		Priority # 6	50 points
Priority # 2	90 points		Priority # 7	40 points
Priority # 3	80 points		Priority # 8	30 points
Priority # 4	70 points		Priority # 9	20 points
Priority # 5	60 points		Priority # 10	10 points

* All other projects (ranked lower or unranked) receive 0 points for this item.

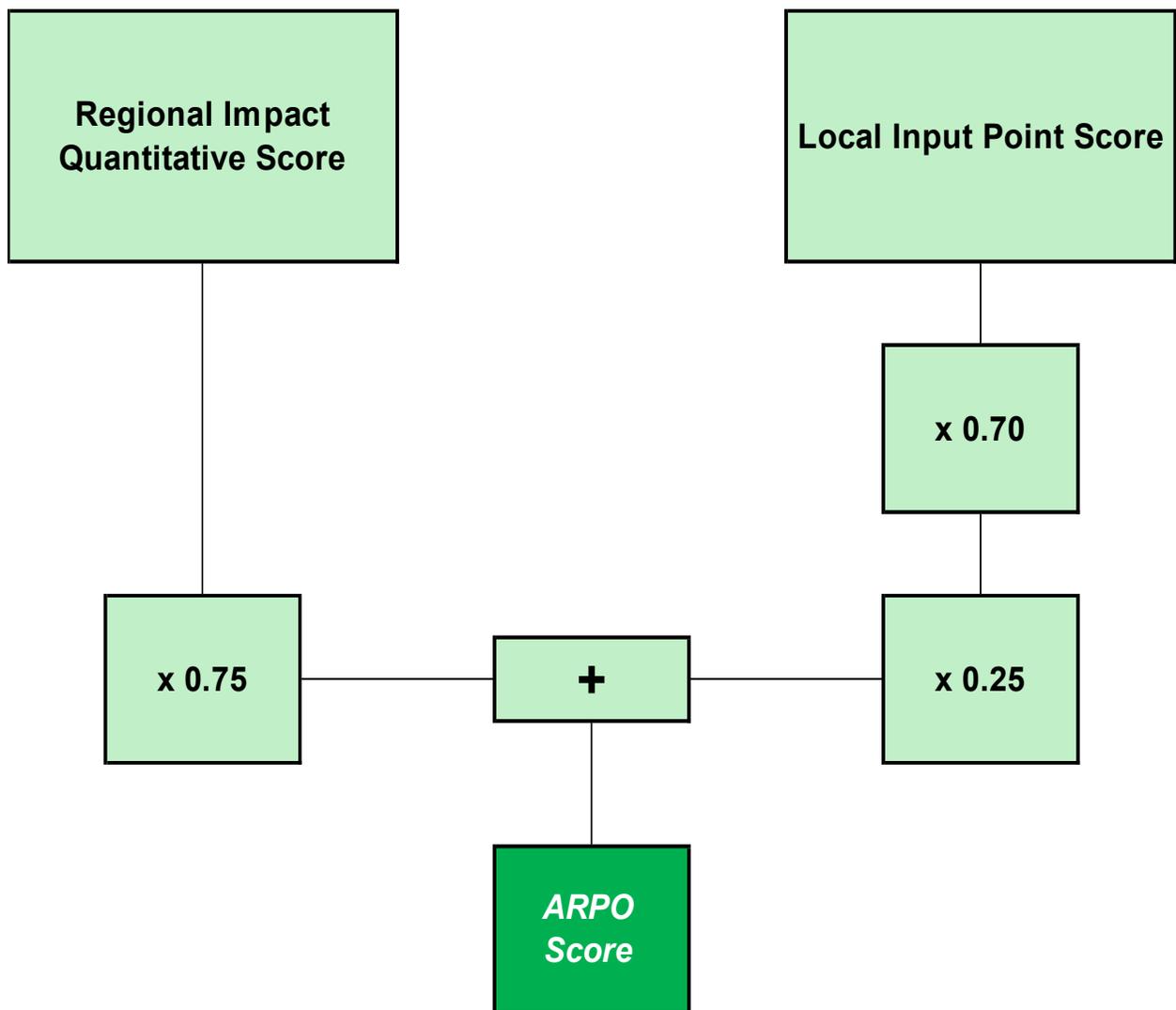
NCDOT Quantitative Scores

In Regional Impact, the remaining 75% of the Albemarle Rural Planning Organization score is based on the Prioritization 8.0 quantitative score calculated by NCDOT.

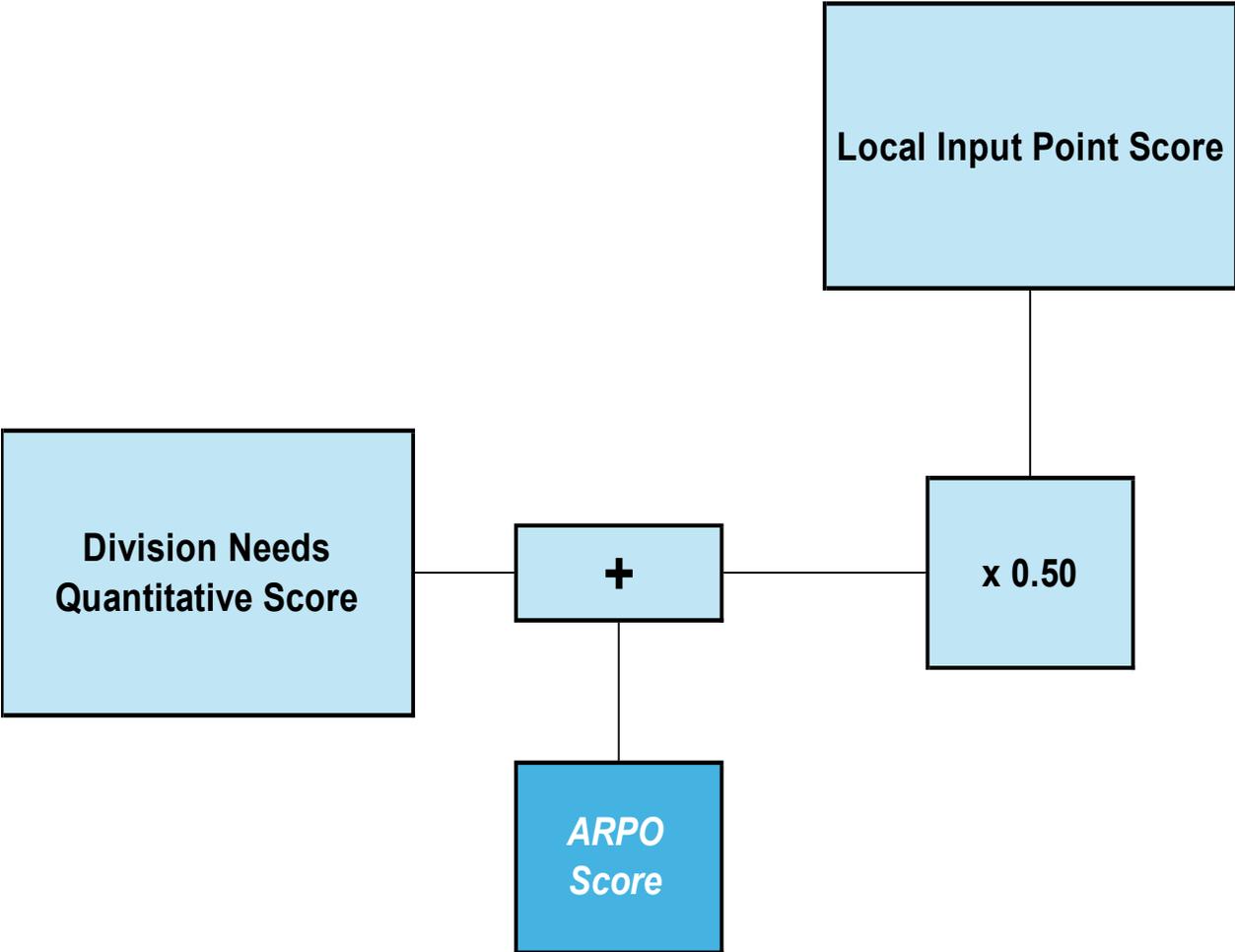
In the Division Needs category, it would be 50% of the Albemarle Rural Planning Organization score is based on the Prioritization 8.0 quantitative score calculated by NCDOT.

The elements that make up these scores are defined by NCDOT's Prioritization Work Group for each mode and category (see NCDOT's [Prioritization Resources](#) website for more information):

Regional Impact: Because all Prioritization 8.0 Regional Impact quantitative scores are on a 70-point scale, The local input will be multiplied by .70 to make it 70-point scale. (See process below)



Division Needs: Because all Prioritization 8.0 Division Needs quantitative scores are reported on a 50-point scale, The local input will be multiplied by .50 to make it 50-point scale. (See process below)



Project Ranking Approach/Point Assignment Process

Once all projects in each mode have been scored according to the criteria above, Albemarle Rural Planning Organization staff will develop a ranked list of projects within each county and within the region based on the outcome of the scoring for both Regional Impact and division needs. This ranked list of all projects in all modes will be used to develop the recommended point assignments that are presented to the public for comment and to the Rural Technical Coordinating Committee (RTCC) and RTAC for approval. There will be separate rankings for the Regional Impact category and the Division Needs category.

The recommendation will call for the top-scoring project for each of the 10 counties (regardless of mode) to be allocated 100 points each. Additionally, the two next-highest scoring projects within the region (regardless of county and mode) will also be allocated 100 points each. The remaining points will be divided evenly amongst the next four highest projects. If a county does not have at least two eligible projects, then additional projects can be selected by the county from other counties within the Albemarle Rural Planning Organization region.

No projects with a Prioritization 8.0 quantitative score less than 12 will be recommended for points.

Any project that local jurisdictions specifically request not be assigned points during the countywide project ranking process will not be recommended for points.

Point Flexing Policy

NCDOT allows RPOs to flex up to 500 points between the Regional Impact and Division Needs categories. Albemarle Rural Planning Organization has the option to apply this flexing policy by shifting up to 500 points from the Regional Impact category to the Division Needs category or by shifting up to 500 points from the Division Needs category to the Regional Impact category. The Albemarle Rural Planning Organization RTAC has the discretion to decide whether it wishes to flex any points between categories. If the RTAC chooses to flex local input points, Albemarle Rural Planning Organization must provide documentation of this decision to the NCDOT SPOT Office before the deadline for assigning Regional Impact category local input points.

Deviations from Methodology

These recommended point assignments will be presented to the RTCC and RTAC for their review and approval. The RTCC retains the discretion to make recommendations to the RTAC regarding changes to the list. The RTAC has the final discretion regarding assignment of local points and retains the flexibility to make changes to these point assignments if it is able to document a reason for doing so. These changes must be documented and made available to the public via the Albemarle Rural Planning Organization tab on the Albemarle Commission website.

Cascading Projects

Albemarle Rural Planning Organization will submit its Regional Impact local point assignments separately from its Division Needs local point assignments and will be able to learn which projects are funded in the Regional Impact category before assigning points in the Division Needs category. If a project does not receive funding in the Regional Impact category they will cascade down to the Division Needs category. If a project receives funding in the Regional Impact category and was in line to receive local input points in the Division Needs category the next project in line will take its place shifting all the placements up a slot.

Point Sharing

On projects that cross outside of the Albemarle Rural Planning Organization planning boundary, Albemarle Rural Planning Organization must coordinate with its neighboring organizations on the allocation of points. By right, Albemarle Rural Planning Organization may only assign the number of points equal to the percentage of the project that is located within the Albemarle Rural Organization planning boundary. Albemarle Rural Planning Organization will coordinate with its neighboring organizations to “share” points to ensure that these projects reach a point total of 100 points. In the event that point sharing is not necessary on these projects, either because the neighboring organization already plans to assign its full amount of points for the project or because the neighboring organization rejects the offer to share points, Albemarle Rural Planning Organization will only assign the points for the portion within its boundary and the remaining points will be allocated to the next-highest scoring project on the project list that did not already receive full points.

Schedule and Public Outreach/Material Sharing

Public Participation in Project Scoring Process

As part of this project scoring process, Albemarle Rural Planning Organization will post the list of projects being submitted for Prioritization 8.0, the county-level priority lists, the results of the quantitative analysis, the recommended draft local input point assignments, and the final approved local input point assignments at the Albemarle Rural Planning Organization tab of the Albemarle Commission Website. The link to the website:

<https://albemarlecommission.org/regional-planning/transportation-planning/sti-project-information/>

The public is invited to submit comments via email, phone, or mail, as well as in person at Albemarle Rural Planning Organization RTCC and RTAC meetings **at any point** throughout the process. Additionally, at least one public meeting will be held to gather comments at a time after the initial staff-recommended scoring is

developed based on this scoring methodology, but before the Albemarle Rural Planning Organization RTCC and RTAC vote on the assignment of points. Any comments provided by the public will be reviewed by the Albemarle Rural Planning Organization RTCC and RTAC before the vote on the assignment of points and those discussions will be documented in the meeting minutes.

Proposed Schedule for Implementation of Policy in Prioritization 8.0

- Albemarle Rural Organization RTCC & RTAC adoption of project list to submit to NCDOT –September 17, 2025
- Adoption of **this policy** – expected no later than April 15, 2026 (with public hearing at beginning of RTAC meeting)
- NCDOT will release quantitative project scores and announce the projects that are funded in the Statewide category expected by the end of May 2026
- Next, each county, working jointly with its municipalities, will approve both a Regional Impact ranked list and a Division Needs ranked list of its top ten projects in each category and submit this list to Albemarle Rural Planning Organization staff within 40 days after NCDOT releases the project scores if possible
- Then Albemarle Rural Planning Organization staff will calculate scores for local point assignment based on this adopted methodology and post the scores and draft point assignments on the Albemarle Rural Organization tab on the Albemarle Commission website—expected by the middle of July 2026
- Then, the Albemarle Rural Planning Organization RTCC and RTAC will adopt Regional Impact category local input point assignments at one of their regular meetings—expected at the **August 19, 2026 meeting**

- NCDOT will announce the projects receiving funding in the Regional Impact category—expected near the end of September 2026
- Albemarle Rural Planning Organization staff will adjust the draft point assignments if needed in accordance with the cascading policy expected by September 30, 2026
- Finally, the Albemarle Rural Planning Organization RTCC and RTAC will adopt Division Needs category local input point assignments at one of their regular meetings—expected at their **October 21, 2026 meetings**. At the conclusion of this process, NCDOT will release a draft Statewide Transportation Improvement Program (STIP) based on the outcome of the Prioritization 8.0 process.

Adoption

A motion was made by _____ and seconded by _____ for the adoption of this policy, and upon being put to a vote it was duly adopted on _____.

Chair, Albemarle RPO RTAC

Secretary, Albemarle RPO RTAC



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 10.
Agenda Title: Approval of Draft FY 2026-2027 Planning Work Program
Presenter(s): Ethan Sommers, ARPO Staff

Summary of Information:

The Planning Work Program (PWP) serves as the budget for the Albemarle RPO, and outlines planning priorities anticipated by RPO staff throughout the fiscal year. The North Carolina Department of Transportation has allocated **\$183,500** for the Fiscal Year 2026-2027 Albemarle RPO PWP.

The draft FY 2026-2027 PWP requires preliminary approval by the RTCC & RTAC before being submitted to the NCDOT Transportation Planning Division for review.

Staff Recommendations/Motions:

1. Motion to preliminarily approve the draft FY 2026-2027 Albemarle RPO PWP
-

Attachments:

1. *Draft FY 2026-2027 PWP Allocation Letter*

DRAFT

FY 2027 (July 1, 2026-June 30, 2027)

PLANNING WORK PROGRAM

Narrative

ALBEMARLE RURAL PLANNING ORGANIZATION

I. DATA COLLECTION AND ASSESSMENT

I-1 DATA COLLECTION AND ASSESSMENT

\$ 15,000.00

I-1.1 Highway

Collect AADT and crash data throughout the region. Assess data and use to develop and/or identify potential P9.0, safety, and improvement projects.

I-1.2 Other Modes

Collect data for non-highway modes to develop and/or identify potential P9.0, safety, and improvement projects.

I-1.3 Socioeconomic

Maintain socioeconomic data for member counties.

I-1.4 Title VI

Collect data as needed to ensure compliance with ARPO's Title VI plan.

II. TRANSPORTATION PLANNING

II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT

\$ 10,000.00

II-1.1 Develop CTP Vision

N/A

II-1.2 Conduct CTP Needs Assessment

Review County CTP data and transportation deficiencies and resiliency problems within current plans. Meet with members to determine CTP update needs.

II-1.3 Analyze Alternatives and Environmental Screening

Review and analyze project and program alternatives against community vision/goals/objectives, natural and human environmental constraints, fiscal reality, funding and maintenance concerns, etc.

II-1.4 Develop Final Plan

Review final graphic, written, and mapping products produced in potential CTP updates.

II-1.5 Adopt Plan

Aid in adoption of potential CTP updates.

II-2 PRIORITIZATION

\$ 32,000.00

II-2.1 Project Prioritization

Complete the necessary tasks for the P8.0 Regional Impact Local Input Point assignments and the P8.0 Division Needs Local Input Point assignments. Identify and prioritize projects for the P9.0 express designs. Coordinate with consulting firms, NCDOT Division 1, and the NCDOT Feasibility Studies Unit on the development of express designs. Begin preparations for P9.0.

II-3 PROGRAM AND PROJECT DEVELOPMENT

\$ 10,000.00

II-3.1 STIP Participation

Review, and monitor changes to the 2026-2035 STIP and future 2028-2037 STIP. Coordinate with Division 1, STIP Unit and SPOT Office on any actions that need to be taken by ARPO. Keep RTCC & RTAC members updated on all matters relating to the STIP and ARPO projects within it.

II-3.2 Merger / Project Development

Attend in MERGER meetings as required. Attend officials and public meetings.

II-4 GENERAL TRANSPORTATION PLANNING

\$ 18,850.00

II-4.1 Regional and Statewide Planning

Attend and/or Participate on the following: NCARPO Quarterly Meetings, NCARPO committee meetings, NCAMPO Annual Conference, Highway 17/64 Association meetings, Southern Albemarle Association meetings, ICPTA Board meetings, transit workshops/meetings.

II-4.2 Special Studies, Projects and Other Trainings

PLANNING WORK PROGRAM

Narrative

ALBEMARLE RURAL PLANNING ORGANIZATION

Participate in any special studies, projects, or trainings as necessary. Work with local municipalities and counties on HMIP improvements.

II-4.2.1	Special Study #1 - insert name, if there is a special study	\$	-
II-4.2.2		\$	-

III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES

III-1 ADMINISTRATIVE ACTIVITIES \$ 30,000.00

III-1.1	Administrative Documents Amend FY 2026-2027 PWP as needed. Prepare draft FY 2027-2028 PWP and present to RTCC & RTAC for approval. Prepare and submit quarterly reports and final yearly narrative. Update MOU, Bylaws, PIP, and other related documents as needed.
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance Prepare for and hold RTCC & RTAC meetings. Inform RTAC members of ethics requirements and ensure they remain compliant. Assist RTAC members with SEI & RED forms if needed. Updates State Ethics Commission on any RTAC membership changes.
III-1.3	Program Administration Provide transportation-related information to local governments and citizens. Assist local governments and or citizens with any questions/needs relating to transportation. Perform any and all tasks related to the administration of ARPO.

IV. DIRECT COSTS

IV-1 PROGRAMMATIC DIRECT CHARGES \$ 20,000.00

IV-1.1	Program-wide Direct Costs Office supplies, printing, cost of space, hosted computer & telephone, equipment, subscriptions, and other direct costs
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IV-2 ADVERTISING \$ 100.00

IV-2.1	News Media Ads Advertising costs for Public Hearings, workshops, etc.
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IV-3 LODGING, MEALS, INCIDENTALS \$ 3,000.00

IV-3.1	Hotel Costs Hotel costs for NCARPO quarterly meetings, NCAMPO Annual Conference, NC Transportation Summit, and other relevant conferences and trainings.
IV-3.2	Meal Costs Meal Costs while on overnight or extended travel
IV-3.3	Incidentals Hotel parking, tips.

IV-4 POSTAGE \$ 50.00

IV-4.1	Mailings Costs for mailings associated with ARPO tasks or projects (surveys, notices, etc.).
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IV-5 REGISTRATION / TRAINING \$ 1,500.00

IV-5.1	Conference Registration Registration fees for NCAMPO Annual Conference, NC Transportation Summit, and other relevant conferences.
IV-5.2	Meeting / Workshop / Training Fees Fees for relevant classes and trainings.

IV-6 TRAVEL \$ 8,000.00

IV-6.1	Mileage Reimbursement
--------	------------------------------

ALBEMARLE RURAL PLANNING ORGANIZATION

DRAFT

Vehicle mileage fees.

IV-6.2 Car Rental Costs

N/A

IV-6.3 Other Travel Expenses

Parking fee, ferry tickets, airfare, other.

V. INDIRECT COSTS

V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY

\$ 35,000.00

V-1.1 Incurred Indirect Costs

Indirect costs incurred by the Lead Planning Agency (LPA): Albemarle Commission

RPO OPERATIONAL EXPENSE TOTAL

\$ 183,500.00



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Item Number: 11.
Agenda Title: Public Comments
Presenter(s): RTCC Chair
RTAC Chair Griffin

Summary of Information:

Members of the public who are present may address the RTCC and RTAC.

Staff Recommendations/Motions:

Attachments:



Albemarle Rural Planning Organization
11/19/2025 Board Meetings
Agenda Abstract

Agenda Section: Presentations and Updates
Agenda Title: Confident Scope and Cost Estimate (CSCE)
Presenter(s): Ben Johnson and David Wasserman

Summary of Information:

This is a presentation on Confident Scope and Cost Estimate.

Staff Recommendations/Motions:

Attachments:

1. *Confident Scope and Cost Estimate (CSCE) PowerPoint*



NORTH CAROLINA
Department of Transportation

Confident Scope and Cost Estimate (CSCE)

Ben Johnson, PE

Division of Planning & Programming

February 18, 2026

Connecting people, products and places safely and efficiently with customer focus, accountability and environmental sensitivity to enhance the economy and vitality of North Carolina

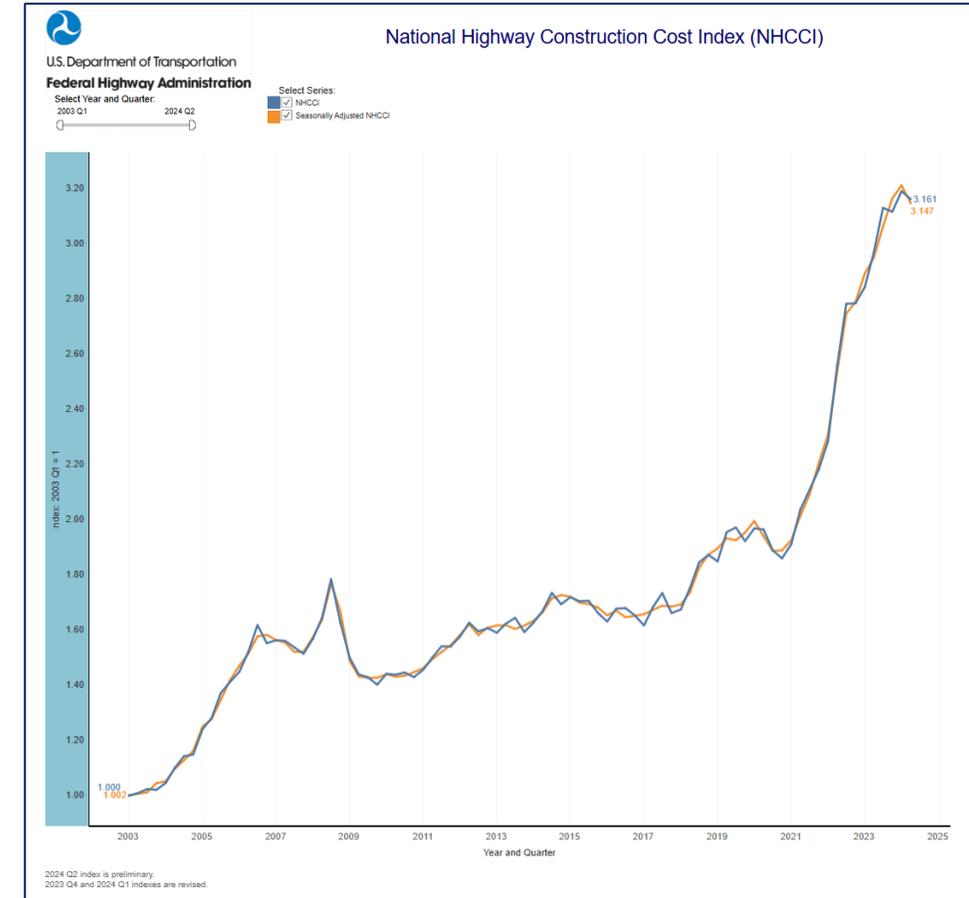
Cost Estimation Challenges

Many challenges with Cost Estimates over past 5 years

- Low initial estimates
- Large increases as projects are developed
- Challenges due to inflation and market conditions
- Estimates not updated in a timely manner

Resulted in hundreds of project delays/cancellations and very few new projects

- 2024-2033 STIP – No new projects (P6 cancelled)
- 2026-2035 STIP – New projects only in 4 of 22 STI categories

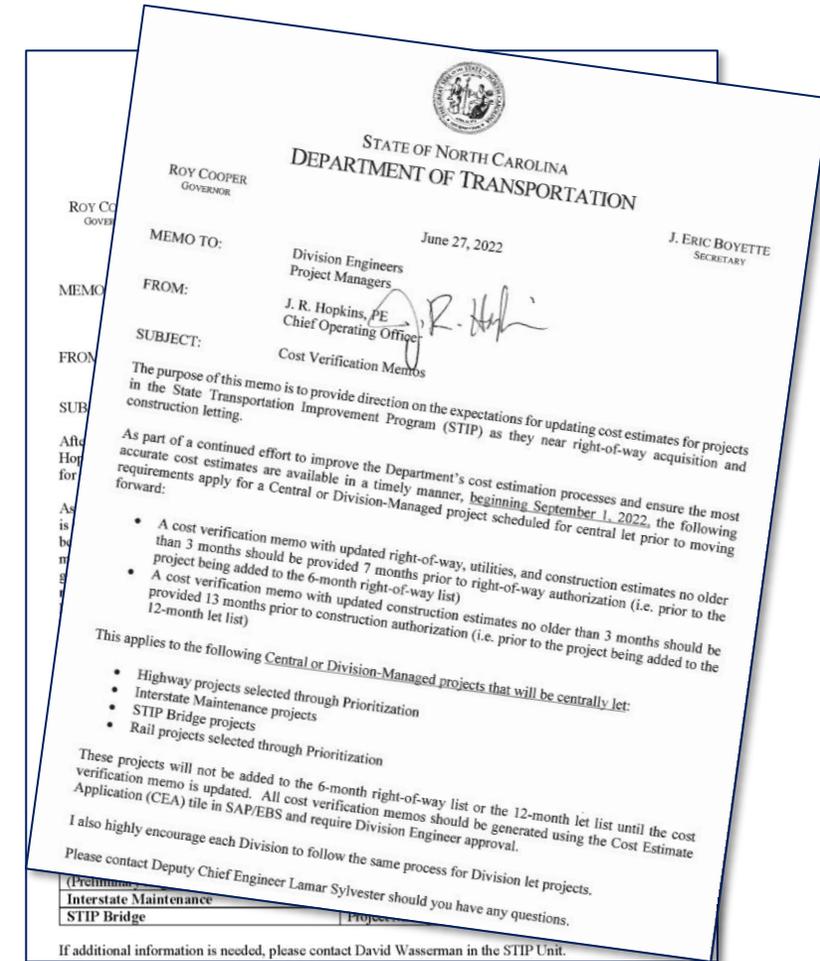


Cost Estimation Improvements

NCDOT has made many Cost Estimation Improvements over past 5 years

- Require engineering analysis (Express Design) before new projects are in Final STIP
- Estimates updated on a regular schedule (min. every 2 years or as project advances)
- Construction estimates now based on latest bid averages (started March 2024)
- Express Designs being performed for projects submitted for Prioritization

Confident Scope and Cost Estimate is a continuation of these improvements



Confident Scope and Cost Estimate (CSCE)

What is the CSCE?

- New milestone in Project Delivery for Projects Selected through Prioritization for all Modes
- Ensures agreement on project scope at the appropriate time
- Helps create confidence in cost estimate since scope should not change once achieved
- Future Goal - Project should have approved CSCE to be eligible to be programmed in STIP as Scheduled for Delivery

Goal/Expected Outcomes

- Fewer/smaller cost increases
- Fewer project delays due to funding availability
- More stability within the STIP
- Allowing projects to be implemented on schedule
- More accurately plan/budget for future projects in the STIP

When is the Appropriate Time to Document CSCE

All projects are unique, so timing may be based on the type of project

- For very basic projects – Turn Lane or Signal Installation Projects
 - Scope & cost estimate could be based on an Express Design
- For complex projects – Widening or single Alternative Projects
 - Scope & cost estimate could be based on Design Recommendation Plan Set (DRPS – 25% Plans)
 - **Majority of projects will fit in this category**
 - Standard for all LAPs for consistency across the state
- For larger projects – Multiple Alternatives that require LEDPA and/or Public involvement Projects
 - Scope & cost estimate could be based on selection of Alternative

Factors to Consider in Determining the Timing of a CSCE

- Stakeholder Engagement – Public, Local Officials, Resource Agencies, Project Specific
- Project Scoping Meeting
- Railroad Coordination
- Environmental Recommendations – Natural and Human
- Geotechnical Recommendations
- Hydraulic Recommendations
- Risk Assessment Worksheet
- Complete Street Recommendations
- Traffic Capacity and Typical Section
- Design and Constructability
- Structure Recommendations
- Septic, Wells, GeoEnvironmental, Other
- Easements and Agreements
- Right of Way and Utility Impacts

Project Definition Document (PDD)

PDD is the form used to document confident scope

- Includes:
 - Project purpose and objectives
 - Project limits, typical cross sections, etc.
 - More detail than STIP project description
- Once approved, project scope should not change
- Only minor tweaks/adjustments moving forward
- PDD could be revisited if project scope changes are required (not person changes)
 - If changes results in increased costs, adjustments to project schedule for the project (or other projects) may be needed

PROJECT DEFINITION DOCUMENT

PROJECT NAME

Project ID: ID# _____ Date: _____

Primary Description: _____

Primary Funding Source(s): _____

Project Lead: Central Managed Project Division Managed Project Division: _____

NCDOT Division Engineer: _____ NCDOT Project Manager: _____

PROJECT DESCRIPTION

PROJECT PURPOSE AND OBJECTIVE
Develop 3-5 "big picture" project goals that express purpose.

A short statement of 2-3 sentences:
• **What** is to be accomplished
• **When** is letting
• **How much** will it cost
(include construction period)

SCOPE OF PROJECT WORK
List major project improvements that define the construction work to be accomplished to satisfy the project goals.
Should include "does not include statements".

PROJECT DELIVERY METHOD: Design / Build Design Build Progressive Design Build
Select the delivery method based on type, details & needs of the project.
 CMGC (Construction Manager / General Contractor) Other _____

ENVIRONMENTAL DOC. TYPE: CE EA EIS

VERIFIED PROJECT COST ESTIMATE

Preliminary Engineering (Guidance to be developed)	
ROW	
Utilities	
Construction	
Total Project Cost Estimate	\$ 0.00
STIP Programmed Amount	

POTENTIAL PROJECT RISKS:
List major potential project risks to the project budget and/or schedule, or attach risk register if complex project.

TO Be Updated

Cost Verification Memos (CVMs)

PDD is submitted as part of the Cost Verification Memos

- Documents cost estimate associated with scope of work
- Approval of the CSCE occurs when Division Engineer approves the associated CVM
- New statement to indicate if estimate is for the CSCE



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

September 29, 2025

MEMO TO: Teresa M. Robinson, PE
STIP Western Region Manager, Program Development

FROM: Hannah K. Smith, PE
Project Manager, Division 13

SUBJECT: Cost Verification – STIP Project I-5990, Burke County
I-40 AT EXIT 118 - SR 1761 (OLD NC 10). (COMB W/BR-0151). CONSTRUCT
INTERCHANGE IMPROVEMENTS.

STI Funding Category: Division
STIP Status: Scheduled for Delivery
Letting Type: Division Design Raleigh Let (DDRL)

Verified Cost Estimate

Phase	Initial Estimate ¹	Previous Verified Estimate ²	Latest Verified Estimate ³	Latest Estimate and Previous Estimate Difference ⁴		Latest Estimate Date	Current Activity Start Date
				(\$)	(%)		
Right-of-Way	\$2,537,000	\$2,500,000	\$6,400,000	\$3,900,000	156.0%	5/16/2025	2/18/2026 (E)
Utilities	\$500,000	\$1,100,000	\$900,000	(\$200,000)	-18.2%	6/5/2025	2/18/2026 (E)
Construction	\$10,355,000	\$9,600,000	\$19,800,000	\$10,200,000	106.3%	7/1/2025	2/16/2027 (E)
Total	\$13,392,000	\$13,200,000	\$27,100,000	\$13,900,000	105.3%		

Preliminary Engineering Stage: Stage I - Express Design / Conceptual Estimate

This estimate is the Confident Scope and Cost Estimate (CSCE) for the project.

The difference between the latest and previous estimated costs is:

Changed selected alternative based on public engagement in 2022 & 2023. Latest estimate reflects updated quantities and unit prices for new proposed alternative.

Latest Right-of-Way estimate prepared by: Sean Ward & Associates, Inc.
Latest Utilities estimate prepared by: Nick Asaro with JMT
Latest Construction estimate prepared by: Chris Smith

Approved by: Timothy W. Anderson, , Division Engineer, Division 13 on 09/29/2025 01:04 PM

Estimates Located at:
<https://connect.ncdot.gov/site/preconstruction/division/div13/I-5990%20I-40%20Exit%20118/ProjectCostEstimates/Forms/AllItems.aspx>

1. The estimate used in the latest Prioritization Cycle or the initial STIP estimate for all other projects.
2. The estimate used in the previous cost verification memo. This value should be blank if this memo is the first verified estimate or zero if there is no cost for the phase.
3. The most current estimate. This value may be the same as the previous estimate if no changes have occurred since the last update or the value may be for a phase that has been previously authorized.
4. If the previous verified estimate value is blank or zero, the difference is calculated by comparing the latest verified estimate and the initial estimate.
5. (C) = Completed; (E) = Estimated date

Projects Currently Scheduled for Delivery (2026-2035 STIP)

Goal is to make sure projects Scheduled for Delivery are moving forward

~475 Projects Selected through Prioritization (all modes) are Scheduled for Delivery
(as of 10/14/25)

- Most were Scheduled for Delivery (aka committed) from P3, P4, or P5
- ~275 have achieved Confident Scope
- ~200 have not achieved Confident Scope

Expectation:

By September 30, 2027, all projects Scheduled for Delivery (all modes) should achieve their CSCE or they may be subject to re-evaluation in P9

- a few exceptions possible based on specific circumstances

Next Steps

NCDOT is informing MPOs, RPOs, and local govts of the September 30, 2027 expectation for LAPs (for projects selected through Prioritization)

- Remember – Goal is to deliver the projects already programmed
- Letters to be sent to local govts with LAPs

NCDOT and Local Govts continue advancing ~200 projects to achieve CSCE by September 30, 2027

NCDOT to provide quarterly updates on CSCE status

Questions?



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Section: Presentations and Updates

Agenda Title: NCDOT Division 1

Presenter(s): NCDOT Division 1 Staff

Summary of Information:

Updates and Reports from NCDOT Division 1.

Staff Recommendations/Motions:

Attachments:

1. *Construction Progress Report*

**Construction Progress Report Albemarle Rural Planning Organization
February 2026**

Contract Number	County	TIP#	Route	Location Description	Contract Amount	Length	Contractor	NCDOT Contact	NCDOT Contact No	Letting Date	Work Began Date	Completion Date	Revised Date	Completion Percent
C204568	Dare		US-64	BRIDGE #270012 OVER ROANOKE SOUND ON US-64.	\$21,305,653.30	1.05 miles	FREYSSINET INC	Pablo A. Hernandez, PE	(252) 473-3637	1/18/2022	3/25/2022	9/15/2025		84.36%
C204732	Dare	B-5610	NC-12	BRIDGE #270008 OVER THE SLASH CREEK ON NC-12 AND SR-1241(EAG LE PASS RD) FROM NC-12 TO NC-12.	\$4,498,089.74	0.923 miles	SMITH-ROWE, LLC	Brandon J. Tatum	(252) 621-6400	6/18/2024	9/12/2024	11/18/2025	11/22/2025	88.99%
C204775	Dare	HB-0017	US-64	BRIDGE #9 ON US-64 IN MANN'S HARBOR.	\$33,758,848.88	2.7 miles	COASTAL GUNITE CONSTRUCTION COMPANY	Pablo A. Hernandez, PE	(252) 473-3637	9/20/2022	4/13/2023	11/1/2026		70.73%
C204854	Gates, Pasquotank	R-5808	US-158	US-158 FROM SR-1002 (ACORN HILL ROAD) TO EAST OF PASQUOTANK COUNTY LINE.	\$20,776,667.76	4.106 miles	FSC II LLC DBA FRED SMITH COMPANY	Brandon J. Tatum	(252) 621-6400	12/17/2024	3/17/2025	2/28/2028		40.08%
C204999	Dare, Tyrrell	HB-0001	US-64	BRIDGE #880007 OVER THE ALLIGATOR RIVER ON US-64.	\$449,777,300.00	0 miles	SKANSKA USA CIVIL SOUTHEAST INC	Pablo A. Hernandez, PE	(252) 473-3637	12/2/2024	1/22/2025	4/19/2030		36.42%
DA00551	Camden, Currituck, Dare, Gates		US-17	VAR. ROADS, PARKING LOTS, ETC. IN CAMDEN, CURRITUCK, DARE (O BX), GATES, HYDE (OCRACOKE ISLAND), PASQUOTANK & PERQUIMANS	\$960,460.00	0 miles	B E SINGLETON & SONS INC	Brandon J. Tatum	(252) 621-6400	11/2/2022	12/5/2022	12/31/2023	12/31/2025	9.68%
DA00553	Bertie, Camden, Chowan, Currituck		-	DIVISION 1 COUNTIES	\$488,725.00	0 miles	B & L CONSTRUCTION ENTERPRISES INC	Jason G. Davidson	(252) 482-1857	6/15/2022	7/1/2022	6/30/2023		66.97%
DA00604	Dare, Hyde	BO-2401A	NC-12	RODANTHE, SALVO, BUXTON, HATTERAS, & OCRACOKE	\$0.00	0 miles	EASTERN EARTHSCAPES & CONSTRUCTION LLC	Brandon J. Tatum	(252) 621-6400	10/16/2024	4/1/2025	5/1/2026		0.00%
DA00610	Dare		US-64	7 SECTIONS ALONG THE US-64 CORRIDOR	\$2,412,000.00	4.26 miles	FSC II LLC DBA FRED SMITH COMPANY	Brandon J. Tatum	(252) 621-6400	9/18/2024	4/7/2025	12/11/2026		88.81%
DA00612	Camden, Pasquotank		SR-1164	15 SECTIONS OF SECONDARY ROADS	\$0.00	8.276 miles	BARNHILL CONTRACTING CO	Brandon J. Tatum	(252) 621-6400	11/20/2024	3/15/2026	9/18/2026		0.00%
DA00613	Chowan, Gates, Perquimans		SR-1303	VARIOUS SECONDARY ROUTES	\$0.00	27.193 miles	C D ROSE CONSTRUCTION LLC	Brandon J. Tatum	(252) 621-6400	12/4/2024	7/1/2025	9/18/2026		0.00%
DA00616	Washington		US-64	4 SECTIONS OF US-64 & 6 SECTIONS SECONDARY ROADS	\$3,583,972.21	15.896 miles	BARNHILL CONTRACTING CO	Gerard E. Mombaerts	(252) 789-6150	3/5/2025	8/6/2025	11/20/2026		90.74%
DA00619	Perquimans		-	3 SECTIONS OF NC-37 & 3 SECONDARY ROADS	\$0.00	11.318 miles	FSC II LLC DBA FRED SMITH COMPANY	Brandon J. Tatum	(252) 621-6400	5/7/2025	10/15/2025	12/15/2026		0.00%
DA00620	Dare		US-64	1 SECTION OF US-64	\$0.00	5.803 miles	FSC II LLC DBA FRED SMITH COMPANY	Brandon J. Tatum	(252) 621-6400	5/21/2025	11/17/2025	12/15/2026		0.00%
DA00621	Bertie, Hyde, Martin, Tyrrell		-	12 SECTION OF SECONDARY ROADS	\$0.00	22.679 miles	WHITEHURST PAVING CO INC	Gerard E. Mombaerts	(252) 789-6150	6/18/2025		10/15/2026		0.00%
DA00622	Camden, Currituck		SR-VARI	21 SECTIONS OF SECONDARY ROADS	\$0.00	14.835 miles	BARNHILL CONTRACTING CO	Brandon J. Tatum	(252) 621-6400	5/21/2025	10/6/2025	12/15/2026		0.00%
DA00623	Bertie, Camden, Chowan, Currituck		SR-VARI	VARIOUS LOCATIONS	\$795,243.20	142.934 miles	GOSHEN CONSTRUCTION LLC	Gerard E. Mombaerts	(252) 789-6150	5/21/2025	10/15/2025	11/25/2026		5.02%
DA00624	Hyde, Tyrrell		-	1 SECTION OF NC-94 & 3 SECTIONS OF SECONDARY ROADS	\$0.00	16.15 miles	FSC II LLC DBA FRED SMITH COMPANY	Gerard E. Mombaerts	(252) 789-6150	7/16/2025	12/15/2026			0.00%
DA00628	Pasquotank	W-5701C	SR-1333	SR 1333 (WEST MAIN STREET EXTENSION) NORTH OF ELIZABETH CITY	\$1,994,065.88	0.23 miles	C D ROSE CONSTRUCTION LLC	Brandon J. Tatum	(252) 621-6400	12/4/2024	8/25/2025	1/5/2026		71.19%
DA00632	Dare	ER-5600AD	-	NAGS HEAD, NC (WHALEBONE JUNCTION)	\$0.00	0 miles	RICHARD J CARLSON LLC DBA CARLSONS LANDSCAPING	Brandon J. Tatum	(252) 621-6400	2/19/2025		3/1/2027		0.00%
DA00633	Dare	ER-5600AE	US-158	KITTY HAWK, NC	\$0.00	0 miles	RICHARD J CARLSON LLC DBA CARLSONS LANDSCAPING	Brandon J. Tatum	(252) 621-6400	2/19/2025	5/15/2027			0.00%
DA00636	Tyrrell		US-64	US-64 & NC-94 IN COLUMBIA	\$0.00	0.068 miles	BARNHILL CONTRACTING CO	Gerard E. Mombaerts	(252) 789-6150	10/29/2025		5/15/2026		0.00%
DA00637	Camden, Dare, Gates, Pasquotank	BO-2401A	NC-12	SOUTH MILLS, GATESVILLE, ELIZABETH CITY, HERTFORD, MANTEO, W AVES & AVON	\$359,090.00	0 miles	EASTERN EARTHSCAPES & CONSTRUCTION LLC	Brandon J. Tatum	(252) 621-6400	10/16/2024	4/1/2025	5/1/2026		61.66%
DA00638	Currituck	HS-2401N	NC-168	INTERSECTION OF NC-168 AT SR-1229 (BAXTER LANE)	\$347,542.00	0 miles	ALS OF NORTH CAROLINA LLC	Brandon J. Tatum	(252) 621-6400	12/18/2024	3/19/2025	5/1/2026		78.87%
DA00639	Camden, Chowan, Currituck, Perquimans	HS-2401C, HS-2401E, HS-2401G, HS-2401K, HS-2401O, HS-5401D	NC-11	28 SECTIONS OF PRIMARY ROADS	\$805,898.58	71.11 miles	PERFORMANCE SEALING & STRIPING LLC	Brandon J. Tatum	(252) 621-6400	4/16/2025	8/1/2025	12/12/2025		28.40%
DA00641	Currituck, Hyde, Tyrrell, Washington	HS-2401, HS-2401L	-	DIVISION 1 COUNTIES	\$1,289,800.00	0 miles	ALS OF NORTH CAROLINA LLC	Jason G. Davidson	(252) 482-1857	1/29/2025	3/1/2025	1/31/2027		13.62%
DA00642	Dare		US-64	MANTEO	\$892,064.00	4.26 miles	C D ROSE CONSTRUCTION LLC	Brandon J. Tatum	(252) 621-6400	1/29/2025	3/25/2025	5/22/2025		87.98%
DA00643	Currituck, Dare, Pasquotank	HS-2401I, HS-2401J, HS-2401L, HS-2401M	-	ELIZABETH CITY, GRANDY, KITTY HAWK, KILL DEVILS HILL	\$275,364.00	0 miles	WHITLEY CONTRACTING INC	Brandon J. Tatum	(252) 621-6400	7/30/2025	9/22/2025	5/21/2026		50.49%
DA00644	Hyde		NC-12	NC-12 OCRACOKE ISLAND	\$246,722.50	1.348 miles	SAWYER & SONS CONSTRUCTION INC.	Brandon J. Tatum	(252) 621-6400	6/18/2025	7/28/2025	9/19/2025		93.45%
DA00649	Dare		-	NCDOT - FERRY DIVISION	\$2,220,630.54	0 miles	STEVENS TOWING CO INC	Craig A. Midgett	(252) 473-3461	7/16/2025	10/7/2025	4/1/2026		71.24%
DA00650	Currituck		-	NC-615 KNOTTS ISLAND CAUSEWAY	\$0.00	3.61 miles	BARNHILL CONTRACTING CO	Brandon J. Tatum	(252) 621-6400	7/16/2025	10/13/2025	4/3/2026		0.00%
DA00652	Chowan, Perquimans		SR-VARI	7 SECTIONS OF SECONDARY ROADS	\$2,218,812.00	13.854 miles	FSC II LLC DBA FRED SMITH COMPANY	Brandon J. Tatum	(252) 621-6400	9/17/2025	11/5/2025	11/6/2026		48.01%
DA00653	Bertie, Hertford, Hyde, Northampton		SR-VARI	11 SECTION OF SECONDARY ROADS	\$0.00	29.996 miles	RILEY PAVING INC	Gerard E. Mombaerts	(252) 789-6150	9/17/2025		11/6/2026		0.00%
DA00655	Camden, Currituck, Pasquotank, Tyrrell		SR-VARI	42 SECTIONS OF SECONDARY ROADS	\$0.00	13.25 miles	SLURRY PAVERS INC	Brandon J. Tatum	(252) 621-6400	12/17/2025	2/16/2026	12/15/2026		0.00%
DA00671	Camden	ER-5600AB	US-17	DISMAL SWAMP VISITORS CENTER	\$0.00	0 miles	NATURAL CHOICE CONTRACTING LLC	Brandon J. Tatum	(252) 621-6400	9/3/2025		4/30/2027		0.00%
DA00675	Dare		US-64	DARE COUNTY REST AREA ON US-64 IN MANTEO, NC	\$1,423,952.00	0 miles	A R CHESSON CONSTRUCTION CO INC	Brandon J. Tatum	(252) 621-6400	11/5/2025	1/5/2026	5/15/2026		8.37%
DA00678	Dare		NC-12	NC-12 (HATTERAS ISLAND) AT PEA ISLAND	\$96,707.50	0.57 miles	SAWYER & SONS CONSTRUCTION INC.	Brandon J. Tatum	(252) 621-6400	10/10/2025	11/5/2025	12/19/2025		91.17%
DA00679	Dare		NC-12	NC-12 (HATTERAS ISLAND) AT SANDY BAY	\$426,760.00	0.854 miles	SAWYER & SONS CONSTRUCTION INC.	Brandon J. Tatum	(252) 621-6400	10/10/2025	12/1/2025	12/19/2025		94.66%



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Section: Presentations and Updates

Agenda Title: NCDOT Ferry Division

Presenter(s): NCDOT Ferry Division Staff

Summary of Information:

Updates and Reports from the NCDOT Ferry Division.

Staff Recommendations/Motions:

Attachments:



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Section: Presentations and Updates
Agenda Title: NCDOT Transportation Planning Division
Presenter(s): NCDOT Transportation Planning Division Staff

Summary of Information:

Updates and Reports from the NCDOT Transportation Planning Division.

Staff Recommendations/Motions:

Attachments:

1. *TPD Newsletter February 2026*

NCDOT TPD NEWS



NCDOT TPD - Albemarle RPO Newsletter

February 2026

Transportation Planning Division (TPD)

Advancing NC's Mobility Future

Resources to plan for future transportation solutions through the delivery of Comprehensive Transportation Plans (CTP), Traffic Forecasts, Model Research and Development, and other Long Range Planning products & services. These solutions are conducted in partnership with Metropolitan and Rural Planning Organizations, NCDOT Divisions, and local governments.

<https://connect.ncdot.gov/projects/planning/Pages/default.aspx>

“Connecting people, products and places safely and efficiently with customer focus, accountability and environmental sensitivity to enhance the economy and vitality of North Carolina....”

- NCDOT Mission Statement

Functional Classification Update – Albemarle RPO

As part of NCDOT's ongoing statewide Functional Classification (FC) Review, Albemarle RPO submitted a request to revise the functional classification across their planning areas.

Purpose - This effort supports the Federal Highway Administration (FHWA) mandate to ensure the State's roadway network is accurately categorized for funding, planning, and system performance purposes. Functional classification defines the role each roadway plays in the overall transportation network.

Key Steps in the FC Review Process

- The Local Review and Coordination - Albemarle RPO reviewed existing functional classifications in consultation with NCDOT's Transportation Planning Division (TPD) staff. Local priorities, system changes, and recent development patterns were considered.
- Submission of Proposed Changes - Albemarle RPO submitted proposed updates to NCDOT by the May 30 deadline, consistent with the statewide schedule.
- NCDOT and FCS Review Committee Evaluation - NCDOT reviewed the proposed changes and brought them to the Functional Classification System (FCS) Review Committee for validation and concurrence. This review concluded by July 14.
- FHWA Review and Final Approval - Once reviewed by NCDOT and the committee, proposed revisions were submitted to FHWA for final approval on December 10th, 2025.
- The Federal Highway Administration North Carolina Division reviewed the functional classification changes provided by the North Carolina Department of Transportation. FHWA has approved the functional classification changes submitted to their office on December 11th, 2025.

Helpful Links

ncdot.gov—NCDOT home page

<https://drivenc.gov/> - Real-Time Traffic

<https://www.ncdot.gov/contact/Pages/form.aspx?UnitName=pothole&sourceUrl=/contact/> - Report a pothole

[NCDOT Annual Average Daily Traffic \(AADT\) Mapping Application \(arcgis.com\)](#)
- Interactive Annual Average Daily Traffic Map

<https://www.ncdot.gov/initiatives-policies/transportation/stip/Pages/default.aspx>—
NCDOT: State Transportation Improvement Program

<https://www.ncdot.gov/bikeped/ncbikeways/default.aspx>
- Interactive Bicycle Routes Map

<https://connect.ncdot.gov/resources/State-Mapping/Pages/Traffic-Survey-Group.aspx> - Links to all traffic count data information

Contact Us

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Visit us on the web

www.ncdot.gov

Upcoming	Date
2nd Quarter invoice and work summary due	February 10, 2026
Draft PWP and Indirect Cost Allocation Plan for FY 27 due	February 27, 2026

Statewide Plans (To learn more, click on the following links)

- NC Moves 2050 Plan - <https://www.ncdot.gov/initiatives-policies/Transportation/nc-2050-plan/Pages/default.aspx>
- NCDOT Strategic Transportation Corridors - <https://www.ncdot.gov/initiatives-policies/Transportation/strategic-corridors/Pages/default.aspx>
- NCDOT Comprehensive State Rail Plan (25-Year Vision) - <https://www.ncdot.gov/divisions/rail/Pages/rail-plan.aspx>
- NC Statewide Multimodal Freight Plan (2023) - <https://connect.ncdot.gov/projects/planning/Statewide-Freight-Plan/Pages/default.aspx>
- Great Trails State Plan - <https://www.ncdot.gov/divisions/integrated-mobility/multimodal-planning/great-trails-state/Pages/default.aspx>
- Statewide Pedestrian & Bicycle Plan - <https://www.ncdot.gov/bikeped/walkbikenc/default.aspx>
- Connecting North Carolinians to Opportunities (Public Transportation Strategic Plan - 2018) - <https://digital.ncdcr.gov/documents/detail/3689629>
- NCDOT Resilience Strategy Report (2022) - <https://www.ncdot.gov/initiatives-policies/Transportation/transportation-resilience/Documents/ncdot-resilience-report.pdf>



Albemarle Rural Planning Organization
02/18/2026 Board Meetings
Agenda Abstract

Agenda Section: Presentations and Updates

Agenda Title: Albemarle RPO

Presenter(s): Albemarle RPO Staff

Summary of Information:

- Pedestrian Safety Call for Projects
 - Ransomware attack
 - ECU Student Ehringhaus St Study
 - Express Designs for P9.0
-

Staff Recommendations/Motions:

Attachments: