

**Minutes of the
Albemarle Commission Board of Delegates
March 19, 2026 6:00 P.M.**

Opening

Chairman Robert Kirby called the meeting to order at 6:00 p.m.

Invocation

Commissioner Tiffney White led the Invocation.

Pledge of Allegiance

Commissioner White led the Pledge of Allegiance.

Determination of Quorum

The presence of a quorum was determined by Clerk to the Board, Amber Morse, with nine members (9) present in person, and one (1) member present via Zoom. *Both the regular member and the alternate were present; however, Commissioner Keyes attended as an alternate via Zoom and was not counted toward quorum or voting.

<u>Name</u>	<u>County</u>
Tiffney White	Camden
Robert Kirby	Chowan
Paul O'Neal	Currituck
Connie Hedrick – At-Large	Currituck
Dave Forsythe	Gates
Jan Moore	Hyde
Tim Corprew	Perquimans
Tommy Everett	Tyrrell
Tracey Johnson	Washington
Ann Keyes – Alternate*	Washington

Absent Members

Troy Breathwaite - Alternate	Currituck
Sissy Aydlett - Alternate	Camden
Bob Woodard Sr.	Dare
Brian Silvers – At-Large	Gates
Earl Pugh – At-Large	Hyde
Lloyd Griffin	Pasquotank
Wallace Nelson- Alternate	Perquimans
Jordan Davis - Alternate	Tyrrell

Partners, staff, and guests present:

Staff members:

David Whitmer, Executive Director
Amber Morse, Assistant Executive Director, Clerk to the Board
Trina Scippio, Finance Officer
Ethan Sommers, Transportation Planner
Laura Alvarico, Area Agency on Aging (AAA) Director
Rachel Clipston, Northeastern Workforce Development Board (NWDB) Director

Guests and Partners

Brock Mitchell, Attorney

Amendments of Agenda and Approval of Agenda (VOTE):

A motion to amend the agenda to add item 11B: Audit Contract was made by Commissioner Tracey Johnson and seconded by Commissioner White. The motion passed unanimously.

Approval of Minutes from January 2026

Mrs. Connie Hedirck made a motion to approve the January 2026 minutes, seconded by Commissioner Johnson. With no further discussion, the motion passed unanimously.

Public Comments:

None

Success Stories

AAA Director Alvarico presented a success story on behalf of the AAA and NWDB Director Rachel Clipston presented a success story on behalf of the NWDB.

Old Business

None.

New Business

- A. **Audit Presentation:** Tim Zeng presented the 2025 audit reports to the board. Mr. Zeng reported that the Commission received zero findings. Mr. Zeng also gave updates on upcoming GASB changes. Chairman Kirby thanked the staff for their work.

- B. **Audit Contract:** Executive Director David Whitmer presented the audit contract from Thompson, Price, Scott, and Adams for FY2026. After some discussion, Commissioner Paul O'Neal motioned to approve the contract, seconded by Commissioner Tim Corprew. The motion passed unanimously.

Finance

- A. **Finance Report:** Finance Officer, Trina Scippio, presented the finance reports and provided an update on the uncleared check list, FEMA reimbursements, and implementation of ACH processing. Mrs. Scippio also reported that she has received a scholarship from Civic Credit Union for UNC School of Government courses.

- B. **Budget Amendment #3AB:** Mrs. Scippio presented budget amendment #4AB. A motion to approve the budget amendment as presented was made by Commissioner White and seconded by Commissioner Johnson. The motion passed unanimously.

Committee Reports:

Executive Committee: Commissioner Corprew reported the Executive Committee met on March 11, 2026 and reviewed items for the March board meeting agenda and received an update on a weatherization grant from Dominion Energy.

Staff Reports

AAA: For Community Development, Director Alvarico provided updates on recent community development monitoring and current in progress and completed projects for the Essential Single Family Rehab Program, Urgent Repair Program, and Weatherization.

For the AAA, Director Alvarico provided an update on the Albemarle Senior Games, March for Meals, recent Scam Jam events, and World Annual Elder Abuse Awareness walk planning. She also provided an update that she has been selected to service on the intrastate funding formula committee.

ARPO (Albemarle Rural Planning Organization): Transportation Planner Ethan Sommers reported on recent meetings about the mid-Currituck Bridge, and meetings with the Virginia Port Authority and the Hampton Roads Transportation Planning Organization. He also reported that he presented to the Joint Transportation Oversight Committee.

NWDB: Director Rachel Clipston provided updates on the NWDB budget approval process, Education in Public Service Academy initiative, and recent and upcoming events.

Executive Director's Report

Executive Director Whitmer reported on presentations at the Elizabeth City Rotary Club and Northeastern Managers Meeting, UNC School of Government training for local governments funded through the ARPA grant, presented the FY27 dues and SCRC grant application, highlighted an upcoming "Ask the Expert" session with EDA representative Hillary Sherman, and shared two additional "Meet the Delegates" flyers, encouraging members to contact Nicole Layton to be featured.

Chairman & Board Delegate Reports

None.

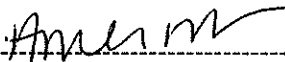
Adjournment

A motion to adjourn the meeting at 7:16pm was made by Commissioner White and seconded by Commissioner Coppew. The motion passed unanimously.



Vice-Chairman of the Board, Presiding

Attested by:



Clerk to the Board, Amber Morse

Date 4-16-20

